



## BERGEN COUNTY ASSOCIATION OF SCHOOL BUSINESS OFFICIALS

c/o Louise Napolitano  
410 Bogert Road  
River Edge, New Jersey 07661

### Officers 2020-2021

**President**  
Louise Napolitano  
(River Edge)

**Vice-President**  
Melissa Simmons  
(Teaneck)

**Treasurer**  
Joseph Kelly  
(Rutherford)

**Secretary**  
Haquisha Taylor  
(Fort Lee)

**Past President**  
Antoinette Kelly  
(Ridgewood)

### Executive Committee

Doug Barrett  
(Old Tappan)

Stacy Garvey  
(Midland Park)

Matthew Lynaugh  
(Woodcliff Lake)

Tom Perez  
(Demarest)

Yas Usami  
(Pascack Valley)

**Roundtable Meeting Minutes**  
**Thursday November 19, 2020**  
**9:00 am Video Conference**

### Call to Order

At 9:02 AM, Vice President Simmons called the meeting to order and led the membership in the Pledge of Allegiance.

### New Business Administrator Introductions

None

### Approval of Minutes

Motion was made by Sacha Pouliot and seconded by Yas Usami to approve the Minutes for the October 2020 meeting. Motion passed unanimously.

### Approval of Treasurer's Report

Motion was made by Keith Rosado and seconded by Kathleen Marano to approve the Treasurer's Report for the month ending October 2020. Motion passed unanimously.

### County Report

John Gomez, Interim Executive County School Business Official, highlighted the following from his November County Notes:

1. Audit Program (AudSum due date of 1/4/21, CAFR due date of 3/5/21)
2. QSAC Fiscal DPRs to go unscored
3. Securing Our Children's Future Bond Act grants (including Alyssa's Law)
4. Coronavirus Relief Fund Accounting guidance
5. Health and Safety Checklists and SOAs
6. Pending legislative bills

### Presentation

An ESIP presentation was presented by Valerie Moran and Greg Burns of Energy Systems Group.

### Old Business

Philip Nisonoff, New Jersey Association of School Business Officials President, reminded the membership of our annual Toys for Tots donation drive. Further, President Nisonoff encouraged members to volunteer for NJASBO Committees.



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### **New Business**

Past President Antoinette Kelly congratulated Scott Bisig on his new appointment as Ridgewood Business Administrator. Further, Past President Kelly shared that her new appointment as the Demarest Business Administrator begins December 1<sup>st</sup>.

Vice President Melissa Simmons invited all new Business Administrators to remain on the Zoom call to review ASSA reporting.

### **Adjournment**

Motion made by Doug Barrett and seconded by Kathleen Marano at 10:31 AM to adjourn the meeting. Motion passed unanimously.

Respectfully Submitted by,

*Hagguisha Q. Taylor*

Business Administrator/Board Secretary  
Fort Lee Board of Education  
BCASBO Secretary