



RIVER VALE PUBLIC SCHOOLS

Kelly Ippolito
School Business Administrator/
Board Secretary
609 Westwood Avenue
River Vale, NJ 07675-5730

KIppolito@rivervaleschools.com
Telephone: 201 / 358 - 4003
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DATE: October 3, 2018

TO: James Cody
Joelle DeGaetano
Justin Jasper
Tom O'Gara
Melissa Signore
Stephen Wren

FROM: Kelly Ippolito
Business Administrator/Board Secretary

CC: Mr. Rory McCourt, Superintendent of Schools

RE: **ANNUAL ASSA SCHOOL DISTRICT ENROLLMENT COUNT (S.D.E.) FORMS/
DATA COLLECTION RESPONSIBILITIES**

Please note, the State Department of Education (S.D.E.) has indicated that **Friday, October 13th** should be the Official count date. Students must be on roll, have attended, and have not withdrawn as of the close of school on this date. Eligibility and classifications for various programs must have been signed off on, and approved as of this date ("pending" or "in the pipeline" do not count)! Therefore, please get an early start on preparing the data that you will need to submit.

You are advised that there are **NO** changes from last year as to the manner in which the data is collected and reported.

What Is Needed?

Submission of your data that allows completion of the district wide Summary. To accomplish this, signed and dated **Homeroom Register Report, Building Detail Report, Summary Report (attached excel spreadsheet), and written procedures** of how the data was collected are required from each administrator of her/his building/program.

The below reports must be run by your respective offices and dated Friday, October 13th:

Holdrum School:

ASSA Student Register Reporting Documents to include:

- Homeroom Register Report (**Report 21050**) signed by each homeroom teacher
- Grade Level Building Summary Report (see attached)
- Students enrolled in school district who are children of district employees or Board of Education Members – (regardless of Town of Residence) – (**Report 990009**)
- Students that qualified for free/reduced milk (**Report 21030**)

Additionally, as I have previously requested, please provide my office with a memo stating whether or not you have students qualified for free/reduced milk. If you have no qualifying students, your memo should state such. In the event that you do have qualifying students your memo should state such and you should provide my office with a copy of the approved free/reduced milk application.

District Report of Transported Resident Students (DRTRS):

Provide a report of all public school students transported by Scholastic Transportation (sorted ascending by route number). The report should include the following information:

- Student's Name
- Student's Address
- Student's Grade
- Student's mileage
- Student's State Id Number (SID)
- Student's Date of Birth
- IEP in place (Y/N)

Roberge School:

ASSA Student Register Reporting Documents to include:

- Homeroom Register Report (**Report 21050**) signed by each homeroom teacher
- Grade Level Building Summary Report (see attached)
- Students enrolled in school district who are children of district employees or Board of Education Members – (regardless of Town of Residence) – (**Report 990009**)
- Students that qualified for free/reduced milk (**Report 21030**)

Additionally, as I have previously requested, please provide my office with a memo stating whether or not you have students qualified for free/reduced milk. If you have no qualifying students, your memo should state such. In the event that you do have qualifying students your memo should state such and you should provide my office with a copy of the approved free/reduced milk application.

Woodside School:

ASSA Student Register Reporting Documents to include:

- Homeroom Register Report (**Report 21050**) signed by each homeroom teacher
- Grade Level Building Summary Report (see attached)
- Students enrolled in school district who are children of district employees or Board of Education Members – (regardless of Town of Residence) – (**Report 990009**)
- Students that qualified for free/reduced milk (**Report 21030**)

Additionally, as previously requested, please provide this office with a memo stating whether or not you have students qualified for free/reduced milk as of October 13th. If you have no qualifying students, your memo should state such. In the event that you do have qualifying students your memo should state such and you should provide this office with a copy of the approved free/reduced milk application.

Child Study Team:

**** SPECIAL EDUCATION STUDENTS ARE NOT REPORTED BY TIER ****

ASSA Reports generated from the district's IEP Writer to include:

- Listing of Students (Students On-Roll, Sent & Received) as follows:
 - Special Ed. Elementary
 - Special Ed. Middle
 - Special Ed. High School
- Listing of Preschool Students sent Full-time to Contracted Preschools
- Listing of Special Ed Students with Speech only
- Internal Excel spreadsheet document setting forth out-of-district special education placements by school
- Internal Excel Spreadsheet document for Students enrolled in school district who are children of District employees or Board of Education Members – (regardless of Town of Residence)

In General - PLEASE: your help is needed - - for the timely completion and accuracy of this report.

You are reminded that it's the data from this (ASSA) report that effectively establishes our budget "cap" and state aid figures for the 2018-19 school year; that's why thoroughness is so important. The data and written procedures used to collect the data are also audited for accuracy.

The above reports should be forwarded to my office via interoffice mail no later than 4 pm on Friday, October 13th.

Your written internal procedures, for obtaining the data you submitted, are due in final form to me by Monday, October 16, 2017 at noon. Please review them for completeness and accuracy, as well. These should describe, briefly, how you got there and checked the data at your site.

This report is audited at year-end and is subject to the state's monitoring process as well. It is critical that all information be correct and clearly documented. The administrator signing off on the completion of the particular data assumes responsibility for its accuracy. Where staff provide you with data, please review their submission, and insist on accuracy and clarity.

NOTE: When running the Homeroom Register Report (**Report 21050**) the option to include Special Education information must be selected.

Feel free to contact me should you have any questions regarding the above requested documents.

As you are aware, this is an important task for everyone.

Thank you for your assistance.



RIVER VALE PUBLIC SCHOOLS

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Telephone: 201 / 358 - 4003
Fax: 201 / 358 - 2489

DATE: October 3, 2018

TO: Joelle DeGaetano

FROM: Kelly Ippolito
Business Administrator/Board Secretary

RE: **ADDITIONAL ASSA DOCUMENTATION**

Please find attached, the State Department of Education's ASSA instructions regarding the documentation relating to Special Education. Except for the change of date, there were NO changes to the ASSA report from last year in the area of the collection of Special Education data. Please be reminded of the following:

- Special Education Students are no longer reported by Tier
 - They are reported as:
 - Special Ed. Elementary
 - Special Ed. Middle
 - Special Ed High School
- Related Services are not being collected
- ESY is not being collected
- Students meeting the criteria of Specific Learning Disabled (SLD) are not being collected

This appended documentation will provide guidance for you while preparing your documents for the ASSA.

Please feel free to contact me with any questions.

Thank you.



STATE OF NEW JERSEY
DEPARTMENT OF EDUCATION

A Memo from the New Jersey Department of Education

Date: October 31, 2018
To: Chief School Administrators
Route to: School Business Administrators
From: Cindy Lee, Director
State Aid Entitlements and Payments
Division of Finance
Deadline: November 30, 2018

2019-2020 Application for State School Aid

The Application for State School Aid (ASSA) will be available in the New Jersey Department of Education's (NJDOE) Homeroom webpage on or about Friday, November 2.

The manual and other reporting instructions can also be accessed through the Homeroom webpage. Please certify the ASSA **by December 3, 2018**.

School districts with charter school enrollments must log in to the Homeroom's Charter School Enrollment System (CHE) link to review and verify their enrollments from November 5 until November 23 and must certify **by November 30**. Please refer to the CHE schedule and instructions for information about certifying charter school enrollments at the NJDOE's Homeroom webpage. If CHE enrollments are not certified by November 30, 2018, then districts will need to recertify the ASSA.

If you have any questions, please email assa@doe.nj.gov.

c: Members, State Board of Education
Lamont O. Repollet, Ed.D., Commissioner of Education
NJDOE Staff
Statewide Parent Advocacy Network
Garden State Coalition of Schools
NJ LEE Group

WORKPAPERS – APPLICATION FOR STATE SCHOOL AID INSTRUCTIONS

1. Students On Roll – Full-Time and Shared-Time Including Home Instruction

Each grade level for regular or special education student category must be supported by an itemized count by school building and register number. Shared-Time students are identified on the register by the "shared-time column". Please note that registers should be numbered sequentially within each school building.

Enrollments for students enrolled in self-contained special class programs must be maintained on separate registers. All Home Instruction students must be entered by name in the school register with attendance code "7". These students are included in the on-roll count rather than as a separate category.

The On Roll counts must also include 3 year old and 4 year old preschool students who are not preschool disabled as well as preschool disabled students from district school registers in the appropriate ASSA lines. This is particularly important for SDA District Preschool programs which may be subject to enrollment audit.

Students are reported as always in the following categories:

Half Day and Full Day Preschool-3 years old

Half Day and Full Day Preschool-4 years old

Half Day and Full Day Kindergarten

Grade 1 through 5

Grade 6 through 8

Grades 9 through 12

Special Education Elementary School

Special Education Middle School

Special Education High School

Adult HS 15+ Cr

Adult HS 1-14 Cr

Important Note:

The On Roll counts must also include adult high school students attending approved adult high school programs (full-time with 15 or more credit hours and part-time if less than 15 credit hours). Students must attend school in July, August, September, or during the first 10 possible days in October 2017, be on roll on October 13, 2017, and attend school at least once during the last 10 days of school in October 2017. Students that do not meet these criteria must not be included in the On Roll count. Each school district must review the adult school enrollment count submitted on the initial ASSA transmission. All students not eligible for October 13, 2017 enrollment reporting must be deducted from the count on the ASSA submission made by the due date as per ASSA submission guidelines.

Districts are strongly advised to report their October 13, 2017 enrollment using only the data from the school registers. Using other means can cause duplicate counts which would adversely affect the district in future years upon an ASSA audit. This data must be kept on file for audit purposes.

Some districts are conducting preschool disabled student programs that are full-day programs (i.e. two half-day) length programs. For state aid purposes, preschool disabled students are those special education students with a measurable developmental impairment which occurs in children between the ages of 3 and 5. These students who receive instruction for a minimum of 10.0 hours per week are considered full-time students for state aid purposes.

Districts that provide two daily back-to-back shared-time sessions of services cannot count a child twice on the ASSA as a special education student. Each district that falls within this category must choose to do one of the following:

- Record the student as on roll shared-time in a separate school register in the AM session and on roll shared-time in a separate school register in the PM session (for reporting purposes where there are two separate sessions), or
- Record the student as on roll full-time for a combined full-day session in one school register.

In either case, no student in this category can be recorded as greater than one full-time equivalent student.

2. Students Sent Full and Shared-Time

The number of students listed under Sent Full-Time and Shared-Time must be supported by tuition contracts or other appropriate documentation verifying the enrollment of the student sent to a New Jersey Public School District or Contracted Pre-School Program Provider along with the proper purchase order documentation verifying payment of tuition/education services costs. The Students Sent counts must also include 3 year old and 4 year old preschool students sent to a Contracted Pre-School Program Provider on the appropriate ASSA lines. Special Education students in Contracted Preschool Programs must be counted on the ASSA as Special Education Elementary students. Students sent to enhanced Head Start programs as part of contracted preschools should be tracked separately. This is important for SDA District Preschool programs which may be subject to future enrollment audits.

3. Students Received Full and Shared-Time

The number of students listed under Received Full-Time and Shared-Time must agree with the number of students appearing in the district's New Jersey School Register that are received from other school districts.

4. Regional Day Schools

The number of students listed under Regional Day Schools must be supported by tuition contracts or appropriate supporting documentation verifying the enrollment in the Regional Day School along with the proper purchase order verifying payment of the tuition.

5. Private Schools for Students With Disabilities

The number of students listed under Private Schools for the Disabled must be supported by tuition contracts verifying the enrollment in the approved private school for the disabled or other permitted educational agency (as described in the "ASSA Instructions" manual) along with the proper purchase order verifying payment of the tuition.

6. Charter School Students

Charter School Students On Roll - Separately Reported on the ASSA -School districts must collect an official New Jersey School Register from each Charter School impacted by resident students enrolled in each Charter School. If a Charter School fails to provide a copy of the school register, the public school district should withhold monthly tuition for October until a Charter School register is provided.

7. Low Income Resident Students

The Low Income columns on the On Roll, Sent, Received screens report those students who are eligible for (1) free meals or free milk or (2) reduced meals, which are part of the district's count as of October 13, 2017. Resident students are the On Roll students excluding students received from other school districts plus the Sent and Charter school students. The number of low-income students must be supported by the "Application for Free and Reduced Price Meals or Free Milk." Districts that send students to approved private schools for the disabled, regional day schools, county special services districts, educational services commissions, alternative school programs, Department of Children and Families day training programs, the Marie H. Katzenbach School for the Deaf, the A. Harry Moore School, state college demonstration schools, or contracted preschool programs are to report the number of low income students sent to these programs. Do not report any such student as low-income unless a copy of the student's meal application or appropriate eligibility documentation indicating free and reduced meal or free milk status has been obtained from the receiving school for audit verification. If the application copy or appropriate documentation is not on file for audit purposes, the low-income student will be deducted from the audited count of the ASSA.

The following information is included on the DOE web site under FAQ's regarding carry over of applications from the prior school year. "School districts can choose to certify their ASSA Low Income count supported by carryover applications and current year applications received as of October 13, 2017. Alternatively, school districts can choose to update their free/reduced counts through the date of final certification of their ASSA (no

later than the ASSA due date). If they choose to update their low income free/reduced counts through the date of final submission using the current year applications for those students, then no carryover applications should be included. Regardless of which option is selected, the final ASSA submission must reflect only students that were counted as "on roll" at October 13, 2017. Where a district opts to update their classifications through the date of final submission of their ASSA, the updated low income free/reduced lunch counts must be supported by ASSA workpapers and a supporting audit trail maintained for audit.

Note: Recent Department of Education audits have discovered discrepancies regarding carryover students on the ASSA when students appear on a prior year direct certification (DC) list. Districts must update DC databases on a monthly basis, a minimum of four times each year. The first three updates occur between July 15 and October 30. When the student from a prior year does not appear on the required updated DC list, a new determination has been made that the student is not low-income eligible for ASSA reporting purposes. In many cases this new determination is known prior to the 30th operating day of the school year and prior to the last day of school prior to October 16. In all other cases the new determination occurs prior to the ASSA reporting date deadline of December 1. Therefore, as a point of clarification, prior year eligibility information (carryover) used to identify low-income students cannot include direct certification since school districts are required to update their direct certification lists prior to the enrollment count. If a student does not appear on the most recent direct certification list, and an approved application (lunch or household) is not completed, the student is no longer low income for state aid reporting purposes.

Note: Certain school districts have not maintained a copy of the specific listing used for the Low Income On Roll count for each school and grade for the entire month of October. Districts have generally submitted a year end Master Eligibility List now known as a Benefits Information Determination list which has not been used for the ASSA submission. Therefore, this has led to many audit differences and has caused delays in completion of DOE ASSA audits.

Schools participating in the Department of Agriculture's Community Eligibility Provision (CEP) must use the Department of Education's Household Information Survey or direct certification to determine the low income status of students. Students are not automatically reported as free lunch. Detailed information is available at: [CEP Information](#)

8. Bilingual/LEP/ELL Resident Students-Low Income

Resident students are the On Roll students excluding students received from other school districts plus the Sent and Charter school students. Eligible Resident Low Income students are those resident students identified as English Language Learners (ELL), in accordance with N.J.A.C. 6A: 15-1.3(b), who are participating in a bilingual, ESL, or ELS program; and students who continue to need and participate in bilingual, ESL or ELS program services on the basis annual testing as per N.J.A.C. 6A: 15-1.10(c) or on the basis of

multiple indicators, as per N.J.A.C. 6A: 15-1.10(c) listed as participating in an approved bilingual/ESL program and who are enrolled as of October 13, 2017. The number of eligible students must be supported by the approved bilingual plan and a listing by school which includes each student's name and the number of the register on which they are enrolled.

9. Bilingual/LEP/ELL Resident Students-Not Low Income

Resident students are the On Roll students excluding students received from other school districts plus the Sent and Charter school students. Eligible Resident Not Low Income students are those resident students identified as English Language Learners (ELL), in accordance with N.J.A.C. 6A: 15-1.3(b), who are participating in a bilingual, ESL, or ELS program; and students who continue to need and participate in bilingual, ESL or ELS program services on the basis annual testing as per N.J.A.C. 6A: 15-1.10(c) or on the basis of multiple indicators, as per N.J.A.C. 6A: 15-1.10(c) listed as participating in an approved bilingual/ESL program and who are enrolled as of October 13, 2017. The number of eligible students must be supported by the approved bilingual plan and a listing by school which includes each student's name and the number of the register on which they are enrolled.

10. Speech Only Services – Resident Students

Resident students are the On Roll students excluding students received from other school districts plus the Sent and Charter school students. A listing of the resident students who are classified for only speech correction services must support the number of students who are reported on the Speech only columns of the ASSA. The rest of these students' programs are the same as any non-classified student.

These students are defined in 6A:14-3.6 as:

(a) "Eligible for speech-language services" means a speech and/or language disorder as follows:

1. A speech disorder in articulation, phonology, fluency, voice, or any combination, unrelated to dialect, cultural differences or the influence of a foreign language, which adversely affects a student's educational performance; and/or
2. A language disorder which meets the criteria of N.J.A.C. 6A:14-3.5(c) 4 and the student requires speech-language services only.

11. Parent Paid

List the students as of October 13, 2017 whose tuition is parent-paid.

12. School Choice

List the students as of October 13, 2017 applicable to this program.

13. Low Income Students of Parents who are District Employees/Board Members

This workpaper is to record the names and ID numbers of all students enrolled in the district as of October 13, 2017, who have been reported in any of the categories on the ASSA, who are the children or legal wards of school district employees or board of education members. Reference: NJSA 18A:7F-45, definitions pertaining to "enrolled children of teaching staff members". This list must include both residents and non-residents who, by district policy are permitted to enroll their children in the education programs of the school district without payment of tuition.

Workpaper 1 – Application for State School Aid 10/13/2017

Students On Roll – Full-Time, Shared-Time (includes Home Instruction and Regular Preschool and Preschool Disabled 3 and 4 year old students on roll in the school district) Note: see guidance in the preceding explanation section for certain preschool disabled students. See Workpaper For Speech Only Students

Enrollment/Grade Level for Regular and Special Education
Category

	<u>School</u>	Full-Time Students	Full-Time Special Ed Students	Shared-Time Students	Shared-Time Special Ed Students
Register 1					
Register 2					
Register 3					
Register 4					
Register 5					
Register 6					
Register 7					
Register 8					
Register 9					
Register 10					

(Use additional Register number lines as necessary)

Note: School districts must retain a copy of an official New Jersey school register for each school and grade for the entire month of October 2017. A computer printout of student names without daily individual attendance information is not a school attendance register and will not be accepted in a DOE audit.

Totals

Prepared by: _____ Date: _____

Worksheet 2 – Application for State School Aid 10/13/2017

Students Sent to New Jersey Public Schools and County Special Services Districts (includes Regular Resident 3 and 4 year old Preschool Students sent to Contracted Pre-School Program Providers)

<u>School Placement</u>	<u>Student Name</u>	<u>Grade Level Category, E, M, H</u>	<u>Full Time (a)</u>	<u>Shared Time (b)</u>	<u>Tuition Contract Available (Y or N)</u>	<u>Free or Reduced Status (If applicable)</u>	<u>Speech Only (Y or N)</u>
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
11.							
12.							
13.							
14.							
15.							

Each individual line total must be supported by a detailed listing reflecting the name and address of each child. Use separate sheets if necessary. The total # of preschool students sent to community providers and enhanced head start programs must be documented here for ASSA audit purposes. (a) Total must agree with col. 4 of ASSA (b) total must agree with col. 5 of ASSA. Copies of the tuition contracts or other supporting documentation must be made available for audit.

Prepared by: _____ Date _____

Workpaper 3 – Application for State School Aid 10/13/2017

Students Received from New Jersey Public Schools

	<u>School</u>	<u>Student Name</u>	<u>Grade Level Category E,M,H</u>	<u>Full Time (a)</u>	<u>Shared Time (b)</u>	<u>School Register Number</u>	<u>Free or Reduced Meal Status (If Applicable)</u>
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
11.							
12.							
13.							
14.							
15.							

(a) total must agree with col. 6 of ASSA (b) total must agree with col. 7 of ASSA
Copies of the tuition contracts or other supporting documentation must be made available for audit.

Prepared by: _____ Date _____

Workpaper 4 – Application for State School Aid 10/13/2017

Students Attending Regional Day Schools

	<u>Regional Day School</u>	<u>Student Name</u>	<u>Grade Level Category E,M,H</u>	<u>Tuition Contract Available (Y or N)</u>	<u>Free or Reduced Status (If applicable)</u>
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					

Copies of the tuition contracts must be made available for audit.

Prepared by: _____ Date _____

Workpaper 5 – Application for State School Aid 10/13/2017

Attendance at Approved Private Schools for Students with Disabilities (or other permitted educational agency)

<u>Private School</u>	<u>Student Name</u>	<u>Grade Level Category E,M,H</u>	<u>Tuition Contract Available (Y or N)</u>	<u>Free or Reduced Status (If applicable)</u>
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				
15.				
16.				
17.				
18.				
19.				
20.				

Copies of the tuition contracts must be made available for audit.

Prepared by: _____ Date _____

Workpaper 6 – Application for State School Aid 10/13/2017

Charter School Students On Roll –SEPARATELY REPORTED ON THE ASSA-School districts must collect an official New Jersey School Register from each Charter School impacted by resident students enrolled in each Charter School. If a Charter School fails to provide a copy of the school register, the public school district should withhold monthly tuition for October until a Charter School register is provided.

Enrollment/Grade Level for Regular and Special Education
Category

<u>School</u>	<u>Full-Time Students</u>	<u>Full Time Special Ed Students</u>	<u>Shared-Time Students</u>	<u>Shared-Time Special Ed Students</u>
Register 1.				
Register 2.				
Register 3.				
Register 4.				
Register 5.				

(Use additional Register number lines as necessary)

Totals

Prepared by: _____ Date: _____

Workpaper 7 – Application for State School Aid 10/13/2017

Resident Low Income-On Roll (excluding Received) and Sent Students NOTE: The Applications for Free and Reduced Price Meals or Free Milk or other appropriate eligibility documentation for Fiscal Year 2017-2018” for those students who are part of the district's resident enrollment as of October 13, 2017 must be made available for audit. The information below will be accumulated from National School Lunch Act Benefits Information Determination Lists. **THESE LISTS ARE NOT THE ACTUAL WORKAPER.** They should be used to generate the count of Low Income Eligible Students On Roll as of October 13, 2017.

	<u>Register #</u> as of <u>10/13/17</u>	<u>Number of</u> <u>Students</u>	<u>Application Approved as</u> <u>Eligible-Free or Reduced</u> <u>(Y or N)</u>
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			

Total

Prepared by: _____ Date _____

Workpaper 8 – Application for State School Aid 10/13/2017

Resident LEP Students - Approved Bilingual/LEP/ELL Programs-Low Income

This workpaper is used to support the number of regular education and special education LEP students that qualify for free lunch or free milk, reduced lunch.

School

<u>Student Name</u>	<u>Register Number as of 10/13/17</u>	<u>Date of LEP Test Eligibility</u>	<u>Multiple Measure Program Eligibility</u>	<u>Free "F", Reduced "R",</u>
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				
15.				

Total

Prepared by: _____ Date _____

Workpaper 9 – Application for State School Aid 10/13/2017

Resident LEP Students - Approved Bilingual/LEP/ELL Programs -Not Low Income

This workpaper is used to support the number of regular education and special education LEP students that do not qualify for free lunch or free milk, reduced lunch.

School	<u>Student Name</u>	<u>Register Number as of 10/13/17</u>	<u>Date of LEP Test Eligibility</u>	<u>Multiple Measure, Program Eligibility</u>
--------	---------------------	---	---	--

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.
- 11.
- 12.
- 13.
- 14.
- 15.

Total

Prepared by: _____ Date _____

Workpaper 10 – Application for State School Aid 10/13/2017

Resident Speech Only Students - Full or Shared Time

NOTE: This workpaper is to record resident students receiving only speech services. The rest of the student's program is the same as any non-classified student. Note: Report Shared Time as .5

<u>Student Name</u>	<u>Grade</u>	Register Number as of <u>10/13/17</u>	Speech Required Per <u>N.J.A.C. 6A:14-3.6 (Y or N)</u>
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			

Prepared by: _____ Date _____

Workpaper 11 – Application for State School Aid 10/13/2017

Parent Paid Students enrolled from other districts.

<u>Student Name</u>	<u>Grade</u>	<u>School Attended on 10/13/17</u>	<u>Tuition Contract Available (if applicable) (Y or N)</u>
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			

Prepared by: _____ Date _____

Workpaper 12 – Application for State School Aid 10/13/2017

School Choice Students enrolled from other districts-DOE Funded Students. (Do not include Tuition-free out of district students who did not qualify for School Choice Aid.)

<u>Student Name</u>	<u>Grade</u>	<u>School Attended on 10/13/17</u>
---------------------	--------------	--

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.
- 11.
- 12.
- 13.
- 14.
- 15.

Prepared by: _____ Date _____

Workpaper 13 –Application for State School Aid 10/13/2017

STUDENTS ENROLLED IN SCHOOL DISTRICT WHO ARE CHILDREN OF DISTRICT EMPLOYEES OR BOARD OF EDUCATION MEMBERS-(Regardless of Town of Residence)

NOTE: This workpaper is to record the names and ID numbers of all students enrolled in the district as of October 13, 2017, who have been reported in any of the categories on the ASSA, who are the children or legal wards of school district employees or board of education members. Reference: NJSA 18A:7F-45, definitions pertaining to “enrolled children of teaching staff members”. This list must include both residents and non-residents who, by district policy are permitted to enroll their children in the education programs of the school district without payment of tuition.

NJ SMART ID Student Name Grade School enrolled as of 10/13/17

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.
- 11.
- 12.
- 13.
- 14.
- 15.

Prepared by: _____ Date _____



State of New Jersey

DEPARTMENT OF EDUCATION

PO Box 500

TRENTON, NJ 08625-0500

CHRIS CHRISTIE
Governor

KIM GUADAGNO
Lt. Governor

KIMBERLEY HARRINGTON
Commissioner

October 3, 2017

TO: Chief School Administrators
School Business Administrators

FROM: Yut'se O. Thomas, Director
Office of School Facilities and Finance

SUBJECT: 2018-19 Application for State School Aid – Important Dates, Work Papers
and Written Procedures

The web-based Application for State School Aid (ASSA) will be available in the New Jersey Department of Education's (NJDOE) [Homeroom webpage](#) by early November 2017. The ASSA manual, questions and answers, work papers, and PowerPoint presentation for staff training can be found on the NJDOE's [School Finance webpage](#).

The count date for this year is October 13, 2017. The ASSA includes pre-loaded data from your school district's October 13, 2017 NJSMART SID (Student ID) management submission, however, this information should be edited when necessary. Charter school enrollments in the ASSA are pre-loaded from the Charter School Enrollment System (CHE). School districts with charter school enrollments must log in to the CHE system to review and certify their students before they can certify the ASSA. Please refer to the CHE schedule and instructions for information about certifying charter school enrollments at the NJDOE's [Homeroom webpage](#). The ASSA certification due date will be in early December. The exact date will be posted on the login page and in an NJDOE Broadcast memo announcing the ASSA software's availability.

For school districts, the Schedule of Audited Enrollments is a required presentation included in the Auditor's Management Report (AMR), and it provides a summary of the results of the independent auditor's testing of the school district's ASSA.

Districts must complete the work papers that document the compilation of school register data for the ASSA pupil count and provide an audit trail for the independent school auditor to use as a basis for testing. Districts must also prepare written internal procedures that provide a description of the October 13, 2017 count process. The procedures must describe how the count was taken, who was responsible for compiling and submitting the ASSA data and the various assigned responsibilities for collecting the data. The work papers, original supporting documentation and internal procedures must be maintained on file for a period of seven years.

In addition to the audit testing performed as part of the financial statement audit, the NJDOE's Office of Fiscal Accountability and Compliance conducts audits of the ASSA for purposes of verifying state aid entitlements to school districts. The audits can include Schools Development Authority (SDA) districts for preschool education aid verification. Past NJDOE audit results have found certain school districts have duplicated student counts by reporting special education students on both the grade level *and* special education lines for the on-roll and low-income categories. These audits have resulted in subsequent reductions to state aid payments to these districts. School districts are reminded that 3- and 4-year old students without an IEP must be counted as preschool students (3-year-old or 4-year-old) on-roll or sent. If a 3-year-old or 4-year-old student has an IEP specifying special education services for preschool disabled children, these students must be reported as elementary special education students.

Schools participating in the Department of Agriculture's Community Eligibility Provision must determine a student's low-income status based on the New Jersey Department of Education's Household Information Survey. Detailed information is available on the NJDOE's [Community Eligibility Provision webpage](#).

Please be advised that the documents on the NJDOE's [School Finance webpage](#) will be updated in the coming days to a more reader-friendly and accessible format, but the content of the documents will not change.

If you have any questions concerning the work papers or the internal procedures, contact Robert Ortley, manager of the State Aid Audit Unit, at (609) 984-4940 or your county office. For other questions, please email assa@doe.state.nj.us.

c: Members, State Board of Education
Kimberley Harrington, Commissioner
Senior Staff
Cindy Lee
Robert Ortley
Comprehensive Support Network Directors
Executive County Superintendents
Executive County Business Officials
Statewide Parent Advocacy Network
Garden State Coalition of Schools
NJ LEE Group



**New Jersey
Department of Education**

NJDOE ASSA ONLINE



4430-RIVER VALE TWP

Date : 11/13/2018

Time : 11:24:50

2019-2020 Application for State School Aid - ASSA Summary

Line	Enrollment Categories	Enroll		Sent		Received		Sent	Private	Charter	Resident	Resident	Resident	RES LEP	RES LEP	RES LEP	
		Full	Shared	Full	Shared	Full	Shared										RDS
C1	HALF DAY PREK-3YR	3.0															
C2	HALF DAY PREK-4YR	7.0															
D1	FULL D PREK-3YR																
D2	FULL D PREK-4YR																
01	HALF DAY K											0.0	0.0	0.0	0.0	0.0	0.0
02	FULL DAY K	86.0										86.0	0.0	0.0	0.0	0.0	2.0
03	ONE	107.0										107.0	0.0	0.0	0.0	0.0	6.0
04	TWO	116.0										116.0	1.0	0.0	0.0	0.0	5.0
05	THREE	93.0										93.0	0.0	0.0	0.0	0.0	0.0
06	FOUR	110.0										110.0	1.0	0.0	0.0	0.0	0.0
07	FIVE	113.0										113.0	0.0	0.0	0.0	0.0	0.0
08	SIX	124.0										124.0	0.0	0.0	0.0	0.0	1.0
09	SEVEN	101.0										101.0	0.0	0.0	0.0	0.0	0.0
10	EIGHT	122.0										122.0	0.0	0.0	0.0	0.0	1.0
11	NINE											0.0	0.0	0.0	0.0	0.0	0.0
12	TEN											0.0	0.0	0.0	0.0	0.0	0.0
13	ELEVEN											0.0	0.0	0.0	0.0	0.0	0.0
14	TWELVE											0.0	0.0	0.0	0.0	0.0	0.0
15	POST-GRAD.											0.0	0.0	0.0	0.0	0.0	0.0
16	ADULT H.S. (15+CR.)											0.0	0.0	0.0	0.0	0.0	0.0
17	ADULT H.S. (1-14 CR.)											0.0	0.0	0.0	0.0	0.0	0.0
18	SUBTOTAL (C1&2, D1&2, 1-17)	962.0										972.0	2.0	0.0	0.0	0.0	15.0

Line	Enrollment Categories	Onroll			Sent			Received			Sent	Private	Charter	Resident	Resident	RES LEP	RES LEP
		Full	Shared	Full	Shared	Full	Shared	Full	Shared	RDS	Schools	Schools	Low INC	Students	Low INC	LOW INC	NOT LOW
19	SP ED ELEMENTARY	68.0		6.0							2.0		76.0	0.0	0.0	0.0	0.0
20	SP ED MIDDLE	60.0		2.0							6.0		68.0	0.0	0.0	0.0	0.0
21	SP ED HIGH												0.0	0.0	0.0	0.0	0.0
22	SP ED ALT VOC ELEM												0.0	0.0	0.0	0.0	0.0
23	SP ED ALT VOC MIDDLE												0.0	0.0	0.0	0.0	0.0
24	SP ED ALT VOC HIGH												0.0	0.0	0.0	0.0	0.0
28	SUBTOTAL (19-24)	128.0		8.0							8.0		144.0	0.0	0.0	0.0	0.0
37	CO. VOC.-REGULAR												0.0	0.0	0.0	0.0	0.0
38	CO. VOC. POST SEC.												0.0	0.0	0.0	0.0	0.0
39	SUBTOTAL (18,28,37,38)	1110.0		8.0							8.0		1116.0	2.0	0.0	0.0	15.0
44	DEVELOPMENTAL CENTER												0.0	0.0	0.0	0.0	0.0
45	DCF REGIONAL DAY SCH.												0.0	0.0	0.0	0.0	0.0
46	DYFS RESIDENTIAL CTRS												0.0	0.0	0.0	0.0	0.0
47	TRAIN SCH/SECURE CARE												0.0	0.0	0.0	0.0	0.0
48	RES. MENTAL HEALTH CTR												0.0	0.0	0.0	0.0	0.0
49	JUVENILE COMMUNITY CTR												0.0	0.0	0.0	0.0	0.0
50	JUVENILE DETENTION CTR												0.0	0.0	0.0	0.0	0.0
51	TOTAL ENROLL(39,44-50)												1116.0	2.0	0.0	0.0	15.0
52	HEADSTART PREK												0.0				
53	PROVIDER PREK												0.0				
54	FED PREK GRANT RECV												0.0				
55	FED PREK GRANT SENT												0.0				
57	SENT TO CSSD												0.0				
58	LEP ONROLL												15.0				
59	SPEECH ONLY												21.0				
60	RES PREK LOW INC												0.0				
61	LOW INC ONROLL												2.0				

Line	Enrollment Categories	Onroll		Sent		Received		Sent	Private	Charter	Resident	Resident	RES LEP	RES LEP
		Full	Shared	Full	Shared	Full	Shared							
62	LOW INC SENT											0.0		
63	RES PREK FTE											5.0		
65	Charter Prek											0.0		
67	CHOICE PRG.											0.0		
68	NONPUB CHART											0.0		



APPLICATION for STATE SCHOOL AID

Login User: BUSADMIN

[Logout](#)

Data Entry	Reports	Contact	Certification	
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Onroll(excluding Charter & Choice).

Sent

Received

Onroll Choice

BERGEN(03)

RIVER VALE TWP(4430)

Fiscal Year: 2019-2020

Certification Status: UNCERTIFIED

Application Data: UNLOCKED

ONROLL: SCHOOL LIST

Please select a school for OnRoll data entry:

SCHOOL ID	SCHOOL NAME	DATA ENTRY?	REMARK
050	HOLDRUM	Y	
060	ROBERGE	Y	
070	WOODSIDE	Y	

NEW JERSEY STATE DEPARTMENT OF EDUCATION

PO BOX 500

TRENTON, NEW JERSEY 08625-0500

Support email: assa@doe.nj.gov



**New Jersey
Department of Education**

NJDOE ASSA ONLINE



4430-RIVER VALE TWP

Date : 11/13/2018 Time : 11:21:15

2019-2020 Application for State School Aid - Onroll Report

Line	Enrollment Categories	In-District			Low Income Onroll			LEP Onroll			Speech Only								
		Total Onroll			Free Lunch			Reduced Lunch			LEP Not Low Income			LEP & Low Income			Onroll		
		Full Time	Shared Time	Full Time	Shared Time	Full Time	Shared Time	Full Time	Shared Time	Full Time	Shared Time	Full Time	Shared Time	Full Time	Shared Time	Full Time	Shared Time		
050	HOLDRUM																		
08	SIX	124	0	0	0	0	0	0	0	1	0	0	0	0	0	1	0		
09	SEVEN	101	0	0	0	0	0	0	0	0	0	0	0	0	2	0	0		
10	EIGHT	122	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0		
18	Regular Ed Total	347								2					3		0		
20	SP ED MIDDLE	60	0	0	0	0	0	0	0	0	0	0	0	0					
28	Sp Ed Total	60																	
39	School Total	407			0	0	0	0	0	2	0	0	0	0	3	0	0		
060	ROBERGE																		
02	FULL DAY K	40	0	0	0	0	0	0	0	2	0	0	0	0	1	0	0		
03	ONE	57	0	0	0	0	0	0	0	4	0	0	0	0	1	0	0		
04	TWO	52	0	1	0	0	0	0	0	5	0	0	0	0	2	0	0		
05	THREE	60	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
06	FOUR	62	0	1	0	0	0	0	0	0	0	0	0	0	2	0	0		
07	FIVE	56	0	0	0	0	0	0	0	0	0	0	0	0	3	0	0		
18	Regular Ed Total	327	0	2	0	0	0	0	0	11	0	0	0	0	9	0	0		
19	SP ED ELEMENTARY	31	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		

Line	Enrollment Categories	In-District				Low Income Onroll				LEP Onroll				Speech Only	
		Total Onroll		Free Lunch		Reduced Lunch		LEP Not Low Income		LEP & Low Income		Full Time	Shared Time	Full Time	Shared Time
		Full Time	Shared Time	Full Time	Shared Time	Full Time	Shared Time	Full Time	Shared Time	Full Time	Shared Time				
28	Sp Ed Total	31	0												
39	School Total	358	0	2	0			11	0	0	0	0	0	9	0
070	WOODSIDE														
C1	HALF DAY PREK-3YR	3	0	0	0										
C2	HALF DAY PREK-4YR	7	0	0	0										
02	FULL DAY K	46	0	0	0	0	0	0	0	0	0	0	0	3	0
03	ONE	50	0	0	0	0	0	2	0	0	0	0	0	2	0
04	TWO	64	0	0	0	0	0	0	0	0	0	0	0	2	0
05	THREE	33	0	0	0	0	0	0	0	0	0	0	0	1	0
06	FOUR	48	0	0	0	0	0	0	0	0	0	0	0	1	0
07	FIVE	57	0	0	0	0	0	0	0	0	0	0	0	0	0
18	Regular Ed Total	308						2	0					9	
19	SP ED ELEMENTARY	37	0	0	0	0	0	0	0	0	0	0	0		
28	Sp Ed Total	37						0							
39	School Total	345						2	0					9	
4430	RIVER VALE TWP														
C1	HALF DAY PREK-3YR	3	0	0	0										
C2	HALF DAY PREK-4YR	7	0	0	0										
D1	FULL DAY PREK-3YR	0	0	0	0	0	0								
D2	FULL DAY PREK-4YR	0	0	0	0	0	0								
01	HALF DAY K	0	0	0	0	0	0	0	0	0	0	0	0	0	0
02	FULL DAY K	86	0	0	0	0	0	2	0	0	0	0	0	4	0
03	ONE	107	0	0	0	0	0	6	0	0	0	0	0	3	0

Line	Enrollment Categories	In-District			Low Income Onroll						LEP Onroll			Speech Only		
		Total Onroll			Free Lunch		Reduced Lunch		LEP Not Low Income		LEP & Low Income		Onroll			
		Full Time	Shared Time		Full Time	Shared Time	Full Time	Shared Time	Full Time	Shared Time	Full Time	Shared Time	Full Time	Shared Time	Full Time	Shared Time
04	TWO	116	0	1	0	0	0	0	0	0	0	0	0	4	0	
05	THREE	93	0	0	0	0	0	0	0	0	0	0	0	1	0	
06	FOUR	110	0	1	0	0	0	0	0	0	0	0	0	3	0	
07	FIVE	113	0	0	0	0	0	0	0	0	0	0	0	3	0	
08	SIX	124	0	0	0	0	0	1	0	0	0	0	0	1	0	
09	SEVEN	101	0	0	0	0	0	0	0	0	0	0	0	2	0	
10	EIGHT	122	0	0	0	0	0	1	0	0	0	0	0	0	0	
11	NINE															
12	TEN															
13	ELEVEN															
14	TWELVE															
15	POST-GRADUATE															
16	ADULT HS(15+CR.)	0														
17	ADULT HS(1-14 CR.)		0													
18	Regular Ed Total	982	0	2	0	0	0	15	0	0	0	0	0	21	0	
19	SP ED ELEMENTARY	68	0	0	0	0	0	0	0	0	0	0	0	0	0	
20	SP ED MIDDLE	60	0	0	0	0	0	0	0	0	0	0	0	0	0	
21	SP ED HIGH	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
28	Sp Ed Total	128	0					0								
37	Co. Voc. Regular															
38	Co Voc. Post Sec.															
39	School Total	1110	0	2	0	0	0	15	0	0	0	0	0	21	0	



James P. Cody
Principal

Holdrum Middle School
393 Rivervale Road
River Vale, New Jersey 07675

Tel 201.358.4016

Fax 201.358.8429

jcody@rivervaleschools.com

H2-007

MEMORANDUM

To: Mrs. Kelly Ippolito, School Business Administrator
From: Mr. James P. Cody, Principal *JPC*
Date: October 15, 2018
RE: ASSA REPORT
Encl: (a) Homeroom Register Report # 21050
(b) Grade Level Building Summary Report
(c) Students Who are Children of District Employees
(d) Students Who are Children of District Employees - Report # 990009
(e) Free and Reduced Lunch Memo
(f) Free and Reduced Lunch Report # 21030
(g) District Report of Transported Students
(h) Busing Report # 990007 – Attached and submitted electronically
(*has current IEP*)
(i) ESL LEP Report # 20998

As requested, I am forwarding to you the above mentioned items.

The following are the internal procedures for obtaining the above mentioned data:

Homeroom Register Report # 21050

School enrolment registration forms provide the needed data related to the Homeroom Register Reports. All such forms are closely monitored by the secretaries upon the enrollment of incoming students as well as those who are transferring into the district. All Advisory teachers have verified the information on the Advisory/Homeroom Register reports as correct. They have all signed off indicating their approval that the information is correct.

Grade level Building Summary Report

The information on this report is gathered through Child Study Team information. The information on classified students is entered on the Administrative Software System (Genesis). The homeroom information is gathered through registration and schedule information compiled on the Administrative Software System as well. This information is reviewed by the office secretaries and verified with Child Study Team personnel if clarification is required.

Students Who Are Children of District Employees

This information is gathered by the school secretaries and verified in the Administrative Software System (Genesis) with Report # 990009.



James P. Cody
Principal

Holdrum Middle School
393 Rivervale Road
River Vale, New Jersey 07675

Tel 201.358.4016

Fax 201.358.8429

jcody@rivervaleschools.com

Free/Reduced Lunch

The names of students receiving Free/Reduced Lunch are provided by an approved Free/Reduced Milk Application. The forms are forwarded to the School Business Administrator where they are either approved or denied. A letter is sent by the Business Administrator to the family of those students who are approved or denied. The students who are approved for this are entered into Genesis and a report is generated listing those students.

District Report of Transported Students

Student eligibility for transportation is maintained by the School Business Administrator. Data regarding student transportation is entered into Genesis by central office and maintained by our school secretary. Genesis Bus Assignments Report # 990007 is generated with this data and can only be sorted by Student Name.

ESL LEP Report # 20998

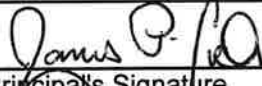
This information is input into the Administrative Software System (Genesis) by the district ESL teacher.


JPC/ad

**Classroom Worksheet
River Vale Public Schools
Application For State School Aid
Information as of October 15, 2018**

School: Holdrum

ENROLLMENT CATEGORY	FULL-TIME STUDENTS ON ROLL		TOTAL STUDENTS
	NON-CLASSIFIED	CLASSIFIED	
Full Day Kindergarten			
Grade 1			
Grade 2			
Grade 3			
Grade 4			
Grade 5			
Grade 6	124	24	148
Grade 7	101	18	119
Grade 8	122	18	140
Grade 9			
Grade 10			
Grade 11			
Grade 12			
Sp. Ed. Elementary		N/A	N/A
Sp. Ed. Middle		60	60
Sp. Ed. High School		N/A	N/A
Sub Total - Sp. Ed. Middle		60	60
Totals	347	60	407

Prepared by: 
Principal's Signature


Child Study Chair's Signature

Date: 10-15-18

Date: 10/15/18

**Classroom Worksheet
River Vale Public Schools
Application For State School Aid
Information as of October 15, 2018**

School: Holdrum


ENROLLMENT CATEGORY		FULL-TIME STUDENTS ON ROLL				TOTAL STUDENTS
Grade	Homeroom #	NON-CLASSIFIED	CLASSIFIED			
			Elemen.	Middle.	High Sch.	
Grade 6	59	8	0	7	0	15
Grade 6	60	14	0	0	0	14
Grade 6	61	13	0	3	0	16
Grade 6	63	12	0	2	0	14
Grade 6	68	12	0	2	0	14
Grade 6	69	13	0	2	0	15
Grade 6	73	15	0	1	0	16
Grade 6	74	14	0	2	0	16
Grade 6	75	12	0	2	0	14
Grade 6	76	11	0	3	0	14
Subtotal Grade 6		124	0	24	0	148
Grade 7	11	11	0	2	0	13
Grade 7	33	13	0	0	0	13
Grade 7	34	10	0	3	0	13
Grade 7	35	13	0	0	0	13
Grade 7	36	12	0	1	0	13
Grade 7	37	10	0	3	0	13
Grade 7	38	13	0	1	0	14
Grade 7	39	8	0	5	0	13
Grade 7	40	11	0	3	0	14
Subtotal Grade 7		101	0	18	0	119

**Classroom Worksheet
River Vale Public Schools
Application For State School Aid
Information as of October 15, 2018**

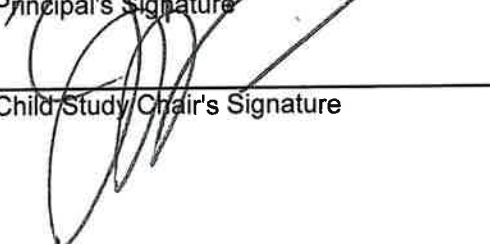
School: Holdrum

ENROLLMENT CATEGORY		FULL-TIME STUDENTS ON ROLL				TOTAL
Grade	Homeroom #	NON-CLASSIFIED	CLASSIFIED			STUDENTS
			Elemen.	Middle.	High Sch.	
Grade 8	1	13	0	1	0	14
Grade 8	2	13	0	1	0	14
Grade 8	3	11	0	3	0	14
Grade 8	4	11	0	1	0	12
Grade 8	5	15	0	0	0	15
Grade 8	6	13	0	1	0	14
Grade 8	7	13	0	1	0	14
Grade 8	8/9	10	0	3	0	13
Grade 8	10	13	0	3	0	16
Grade 8	18	10	0	4	0	14
Subtotal Grade 8		122	0	18	0	140
Totals		347	0	60	0	407

Prepared by:



 Principal's Signature



 Child Study/Chair's Signature

Date: 10-15-18

Date: 10/15/18

Walter Smith

Homeroom Register Report - Report 21050
Holdrum Middle School (HMS)
10/15/2018

Homeroom 11 - Teacher: Ommundsen, Kirsten

Local Id	State Id	Student	Sex	GR	Age	HR	PTC	Spec. Ed.	ST Class. Code	ST Tier	Self Contain.
2024743	9225375894		M	07	12	11	07	NO			No
2019557	6784789755		M	07	13	11	07	NO			No
20241664	2308694711		M	07	12	11	07	NO			No
20241227	4028624495		M	07	12	11	07	NO			No
2024829	4261277246		F	07	12	11	07	NO			No
2015644	1376127257		F	07	13	11	07	YES	CI		No
2024828	9846635569		F	07	12	11	07	NO			No
2019363	9354481607		M	07	12	11	07	YES	SP	Speech Only	No
20231025	9828431709		M	07	12	11	07	NO			No
2024805	3292427201		F	07	12	11	07	NO			No
20241371	8914076944		F	07	13	11	07	NO			No
2024798	3819202761		M	07	12	11	07	NO			No
2024804	9405741809		M	07	13	11	07	YES	SL		No

13 students in HR 11.
8 males. 5 females.

Speech 1
Spec Ed 2
Gen Ed 11
13



APPLICATION for STATE SCHOOL AID

Login User: BUSADMIN

[Logout](#)

Data Entry	Reports	Contact	Certification
<u>Onroll(excluding Charter & Choice)</u>	<u>Sent</u>	<u>Received</u>	<u>Onroll Choice</u>

BERGEN(03)
RIVER VALE TWP(4430)

Fiscal Year: 2019-2020
Certification Status: UNCERTIFIED
Application Data: UNLOCKED

SENT: COUNTY LIST

Please select a county for Sent data entry:

COUNTY ID	COUNTY NAME	DATA ENTRY?	REMARK
01	ATLANTIC	N	
03	BERGEN	Y	
05	BURLINGTON	N	
07	CAMDEN	N	
09	CAPE MAY	N	
11	CUMBERLAND	N	
13	ESSEX	N	
15	GLOUCESTER	N	
17	HUDSON	N	
19	HUNTERDON	N	
21	MERCER	N	
23	MIDDLESEX	N	
25	MONMOUTH	N	
27	MORRIS	N	
29	OCEAN	N	
31	PASSAIC	N	
33	SALEM	N	
35	SOMERSET	N	
37	SUSSEX	N	
39	UNION	N	
41	WARREN	N	
98	NJDOE IMS	N	
90	MISC	Y	

NEW JERSEY STATE DEPARTMENT OF EDUCATION
PO BOX 500
TRENTON, NEW JERSEY 08625-0500
Support email: assa@doe.nj.gov



APPLICATION for STATE SCHOOL AID

Login User: BUSADMIN

[Logout](#)

Data Entry	Reports	Contact	Certification	
------------	---------	---------	---------------	--

Onroll(excluding Charter & Choice)

Sent

Received

Onroll Choice

BERGEN(03)

County: **BERGEN(03)**

Fiscal Year: 2019-2020

RIVER VALE TWP(4430)

Certification Status: **UNCERTIFIED**

Application Data: **UNLOCKED**

SENT: DISTRICT LIST

Please select a district for Sent data entry:

DISTRICT ID	DISTRICT NAME	DATA ENTRY?	REMARK
3710	NORTHERN VALLEY REGIONAL	Y	
5880	WOODCLIFF LAKE BORO	Y	
5410	WALDWICK BORO	N	
2860	LYNDHURST TWP	N	
2080	HASBROUCK HEIGHTS BORO	N	
1470	FAIRVIEW BORO	N	
0930	CLOSTER BORO	N	
0440	BOGOTA BORO	N	
4845	SOUTH BERGEN JOINTURE COM	N	
3700	NORTHERN HIGHLANDS REG	N	
5160	TENAFLY BORO	N	
3600	NORTH ARLINGTON BORO	N	
3330	MONTVALE BORO	N	
4610	SADDLE BROOK TWP	N	
4620	SADDLE RIVER BORO	N	
2740	LODI BOROUGH	N	
5920	WYCKOFF TWP	N	
5755	WESTWOOD REGIONAL	N	
1860	HACKENSACK CITY	N	
1450	Fair Lawn Public Schools	N	
2200	HO HO KUS BORO	N	
2900	MAHWAH TWP	N	
3550	NEW MILFORD BORO	N	
1360	EMERSON BORO	N	
3850	OLD TAPPAN BORO	N	
1345	ELMWOOD PARK	N	
1370	ENGLEWOOD CITY	N	
3730	NORTHVALE BORO	N	
4470	ROCHELLE PARK TWP	N	
5150	TEANECK TWP	N	
2180	HILLSDALE BORO	N	
1230	EAST RUTHERFORD BORO	N	
4390	RIDGEWOOD VILLAGE	N	
0290	BERGEN COUNTY VOCATIONAL	N	
3170	MIDLAND PARK BORO	N	
3930	PARAMUS BORO	N	
5430	WALLINGTON BORO	N	
1070	DEMAREST BORO	N	
1380	ENGLEWOOD CLIFFS BORO	N	

0080	ALPINE BORO	N
1580	FRANKLIN LAKES BORO	N
4870	SOUTH HACKENSACK TWP	N
5330	UPPER SADDLE RIVER BORO	N
0745	CARLSTADT-EAST RUTHERFORD	N
4405	RIVER DELL REGIONAL	N
2620	LEONIA BORO	N
1130	DUMONT BORO	N
0040	ALLENDALE BORO	N
4800	RUTHERFORD BORO	N
3910	PALISADES PARK	N
2710	LITTLE FERRY BORO	N
4300	RAMAPO-INDIAN HILL REG	N
0890	CLIFFSIDE PARK BORO	N
0740	CARLSTADT BORO	N
5830	WOOD-RIDGE BORO	N
3760	OAKLAND BORO	N
4410	RIVER EDGE BORO	N
3960	PASCACK VALLEY REGIONAL	N
1270	EDGEWATER BORO	N
3350	MOONACHIE BORO	N
3060	MAYWOOD BORO	N
2050	HARRINGTON PARK BORO	N
2080	HAWORTH BORO	N
0285	BERGEN CO SPECIAL SERVICE	N
1550	FORT LEE BORO	N
1760	GLEN ROCK BORO	N
0990	CRESSKILL BORO	N
4310	RAMSEY BORO	N
4370	RIDGEFIELD BORO	N
1700	GARFIELD CITY	N
4380	RIDGEFIELD PARK TWP	N
3870	ORADELL BORO	N
3940	PARK RIDGE BORO	N
3740	NORWOOD BORO	N
0300	BERGENFIELD BORO	N

NEW JERSEY STATE DEPARTMENT OF EDUCATION

PO BOX 500

TRENTON, NEW JERSEY 08625-0500

Support email: assa@doe.nj.gov



**New Jersey
Department of Education**

NJDOE ASSA ONLINE



4430-RIVER VALE TWP

Date : 11/13/2018 Time : 11:24:05

2019-2020 Application for State School Aid - Sent Report

Line	Enrollment Categories	Total Sent						Low Income Sent						LEP Sent			Speech Only			
		Full Time		Shared Time		Shared Time		Free Lunch		Reduced Lunch		LEP Not Low Income		LEP & Low Income		Sent		Shared Time		
		Full Time	Shared Time	Full Time	Shared Time	Full Time	Shared Time	Full Time	Shared Time	Full Time	Shared Time	Full Time	Shared Time	Full Time	Shared Time	Full Time	Shared Time	Full Time	Shared Time	
03	BERGEN																			
3710	NORTHERN VALLEY REGIONAL																			
19	SP ED ELEMENTARY	5	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
20	SP ED MIDDLE	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
28	Sp Ed Total	7																		
39	School Total	7																		
03	BERGEN																			
5880	WOODCLIFF LAKE BORO																			
19	SP ED ELEMENTARY	1																		
28	Sp Ed Total	1																		
39	School Total	1																		
90	Misc																			
8009	Private School for Students with Di...																			
19	SP ED ELEMENTARY	2																		
20	SP ED MIDDLE	6																		
28	Sp Ed Total	8																		

Line	Enrollment Categories	Low Income Sent						LEP Sent			Speech Only		
		Total Sent		Free Lunch		Reduced Lunch		LEP Not Low Income		LEP & Low Income		Sent	
		Full Time	Shared Time	Full Time	Shared Time	Full Time	Shared Time	Full Time	Shared Time	Full Time	Shared Time	Full Time	Shared Time
39	School Total	8											
4430	RIVER VALE TWP	TOTAL											
C1	HALF DAY PREK-3YR												
C2	HALF DAY PREK-4YR												
D1	FULL DAY PREK-3YR												
D2	FULL DAY PREK-4YR												
01	HALF DAY K												
02	FULL DAY K												
03	ONE												
04	TWO												
05	THREE												
06	FOUR												
07	FIVE												
08	SIX												
09	SEVEN												
10	EIGHT												
11	NINE	0	0	0	0	0	0	0	0	0	0	0	0
12	TEN	0	0	0	0	0	0	0	0	0	0	0	0
13	ELEVEN	0	0	0	0	0	0	0	0	0	0	0	0
14	TWELVE	0	0	0	0	0	0	0	0	0	0	0	0
15	POST-GRADUATE												
16	ADULT HS(15+CR.)												
17	ADULT HS(1-14 CR.)												
18	Regular Ed Total												

Line	Enrollment Categories	Low Income Sent						LEP Sent			Speech Only		
		Total Sent		Free Lunch		Reduced Lunch		LEP Not Low Income		LEP & Low Income		Sent	
		Full Time	Shared Time	Full Time	Shared Time	Full Time	Shared Time	Full Time	Shared Time	Full Time	Shared Time	Full Time	Shared Time
19	SP ED ELEMENTARY	8	0	0	0	0	0	0	0	0	0	0	0
20	SP ED MIDDLE	8	0	0	0	0	0	0	0	0	0	0	0
21	SP ED HIGH	0	0	0	0	0	0	0	0	0	0	0	0
28	Sp Ed Total	16											
37	Co. Voc. Regular												
38	Co Voc. Post Sec.												
39	School Total	16											

2019-2020 ASSA
River Vale Board of Education
Students Sent - Full Time

	Elementary	Middle	High School	Total
Tier IV	6	2	0	8
Total	6	2	0	8

2019-2020 ASSA
 River Vale Board of Education
 Students Sent Full Time
 Woodcliff Lake

	Elementary	Middle	High School	Total
	1			1
Total	1		-	1

2019-2020 ASSA
 River Vale Board of Education
 Students Sent Full Time
 Northern Valley Regional

	Elementary	Middle	High School	Total
	5	2		7
Total	5	2	-	7

**2019-2020 ASSA
Classroom Worksheet
River Vale Public Schools
Application For State School Aid
Information as of October 15, 2018**

Students Attending Public School - Out of District

Student Name	LEA	Register Number as of 10/15/18	Grade Level Category (E,M, H)	Full / Shared Time	Tuition Contract as of 10/15/18 (Y or N)
	NVRHS	9459418291	E	F	Y
	NVRHS	1862165856	E	F	Y
	NVRHS	9195690270	E	F	Y
F	NVRHS	8810938736	E	F	Y
	NVRSH	5522891991	E	F	Y
	WCL	7659965069	E	F	Y
	NVRHS	1173589043	M	F	Y
	NVRHS	9316818307	M	F	Y
Total					8

Prepared by:



 Child Study Chair's Signature



**New Jersey
Department of Education**

NJDOE ASSA ONLINE



4430-RIVER VALE TWP

3710-NORTHERN VALLEY REGIONAL

Date : 11/13/2018 Time : 11:26:10

2019-2020 Application for State School Aid - Sent

Line	Enrollment Categories	Total Sent						Low Income Sent						LEP Sent*						Speech Only	
		Full Time		Shared Time		Free Lunch		Reduced Lunch		LEP Not Low Income		LEP & Low Income		Full Time		Shared Time		Sent			
C1	HALF DAY PREK-3YR	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
C2	HALF DAY PREK-4YR	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
D1	FULL DAY PREK-3YR	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
D2	FULL DAY PREK-4YR	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
01	HALF DAY K	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
02	FULL DAY K	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
03	ONE	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
04	TWO	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
05	THREE	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
06	FOUR	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
07	FIVE	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
08	SIX	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
09	SEVEN	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
10	EIGHT	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
11	NINE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
12	TEN	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
13	ELEVEN	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
14	TWELVE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	

Line	Enrollment Categories	Low Income Sent						LEP Sent*						Speech Only		
		Total Sent		Free Lunch		Reduced Lunch		LEP Not Low Income		LEP & Low Income		Sent		Shared Time		
		Full Time	Shared Time	Full Time	Shared Time	Full Time	Shared Time	Full Time	Shared Time	Full Time	Shared Time	Full Time	Shared Time	Full Time	Shared Time	
15	POST-GRADUATE	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
16	ADULT HS(15+CR.)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
17	ADULT HS(1-14 CR.)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
18	Regular Ed Total	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
19	SP ED ELEMENTARY	5	0	0	0	0	0	0	0	0	0	0	0	0	0	0
20	SP ED MIDDLE	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0
21	SP ED HIGH	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
28	Sp Ed Total	+7	-	-	-	-	-	-	-	-	-	-	-	-	-	-
37	Co. Voc. Regular	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
38	Co Voc. Post Sec.	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
39	School Total	+7	-	-	-	-	-	-	-	-	-	-	-	-	-	-



APPLICATION for STATE SCHOOL AID

Login User: BUSADMIN

[Logout](#)

Data Entry	Reports	Contact	Certification
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Onroll(excluding Charter & Choice).

Sent

Received

Onroll Choice

BERGEN(03)

County: MISC(90)

Fiscal Year: 2019-2020

RIVER VALE TWP(4430)

Certification Status: UNCERTIFIED

Application Data: UNLOCKED

SENT: DISTRICT LIST

Please select a district for Sent data entry:

DISTRICT NAME	DATA ENTRY?	REMARK
Port Jervis	N	
Katzenbach	N	
State Colleges	N	
A.H. Moore	N	
DCF Day Training	N	
Private School for Students with Disabilities	Y	
Contracted Kindergarten Program	N	
Other Placement	N	
Enhanced Head Start	N	
Provider Preschool	N	
BLESHMAN/PARAMUS REGIONAL DAY SCHOOL	N	
MILLBURN REGIONAL DAY SCHOOL	N	
NEWARK REGIONAL DAY SCHOOL	N	
JERSEY CITY REGIONAL DAY SCHOOL	N	
HAMILTON TOWNSHIP REGIONAL DAY SCHOOL	N	
PISCATAWAY TOWNSHIP REGIONAL DAY SCHOOL	N	
MORRIS ESC REGIONAL DAY SCHOOL	N	
JACKSON TOWNSHIP REGIONAL DAY SCHOOL	N	
MANNINGTON TOWNSHIP REGIONAL DAY SCHOOL	N	

NEW JERSEY STATE DEPARTMENT OF EDUCATION
 PO BOX 500
 TRENTON, NEW JERSEY 08625-0500
 Support email: assa@doe.nj.gov



**New Jersey
Department of Education**

NJDOE ASSA ONLINE



4430-RIVER VALE TWP

5880-WOODCLIFF LAKE BORO

Date : 11/13/2018 Time : 11:26:33

2019-2020 Application for State School Aid - Sent

Line	Enrollment Categories	Total Sent						Low Income Sent						LEP Sent*						Speech Only	
		Full Time		Shared Time		Free Lunch		Reduced Lunch		LEP Not Low Income		LEP & Low Income		Full Time		Shared Time		Sent			
		Full Time	Shared Time	Full Time	Shared Time	Full Time	Shared Time	Full Time	Shared Time	Full Time	Shared Time	Full Time	Shared Time	Full Time	Shared Time	Full Time	Shared Time	Full Time	Shared Time		
C1	HALF DAY PREK-3YR	0	-	0	-	0	-	0	-	-	-	-	-	-	-	-	-	-	-	-	
C2	HALF DAY PREK-4YR	0	-	0	-	0	-	0	-	-	-	-	-	-	-	-	-	-	-	-	
D1	FULL DAY PREK-3YR	0	0	0	0	0	0	0	0	-	-	-	-	-	-	-	-	-	-	-	
D2	FULL DAY PREK-4YR	0	0	0	0	0	0	0	0	-	-	-	-	-	-	-	-	-	-	-	
01	HALF DAY K	0	-	0	-	0	-	0	-	-	-	-	-	-	-	-	-	-	-	-	
02	FULL DAY K	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
03	ONE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
04	TWO	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
05	THREE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
06	FOUR	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
07	FIVE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
08	SIX	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
09	SEVEN	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
10	EIGHT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
11	NINE	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
12	TEN	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
13	ELEVEN	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
14	TWELVE	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	

Line	Enrollment Categories	Low Income Sent						LEP Sent*						Speech Only		
		Total Sent		Free Lunch		Reduced Lunch		LEP Not Low Income		LEP & Low Income		Sent		Shared Time		
		Full Time	Shared Time	Full Time	Shared Time	Full Time	Shared Time	Full Time	Shared Time	Full Time	Shared Time	Full Time	Shared Time	Full Time	Shared Time	
15	POST-GRADUATE	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
16	ADULT HS(15+CR.)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
17	ADULT HS(1-14 CR.)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
18	Regular Ed Total	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
19	SP ED ELEMENTARY	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0
20	SP ED MIDDLE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
21	SP ED HIGH	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
28	Sp Ed Total	+1	-	-	-	-	-	-	-	-	-	-	-	-	-	-
37	Co. Voc. Regular	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
38	Co Voc. Post Sec.	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
39	School Total	+1	-	-	-	-	-	-	-	-	-	-	-	-	-	-



**New Jersey
Department of Education**

NJDOE ASSA ONLINE



4430-RIVER VALE TWP

8009-Private School for Students with Disabilities : 11/13/2018

Time : 11:27:12

2019-2020 Application for State School Aid - Sent

Line	Enrollment Categories	Total Sent						Low Income Sent						LEP Sent*						Speech Only					
		Full Time		Shared Time		Free Lunch		Reduced Lunch		LEP Not Low Income		LEP & Low Income		Sent		Full Time		Shared Time		Full Time		Shared Time			
C1	HALF DAY PREK-3YR	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
C2	HALF DAY PREK-4YR	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
D1	FULL DAY PREK-3YR	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
D2	FULL DAY PREK-4YR	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
01	HALF DAY K	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
02	FULL DAY K	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
03	ONE	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
04	TWO	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
05	THREE	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
06	FOUR	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
07	FIVE	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
08	SIX	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
09	SEVEN	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
10	EIGHT	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
11	NINE	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
12	TEN	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
13	ELEVEN	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
14	TWELVE	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

Line	Enrollment Categories	Low Income Sent						LEP Sent*						Speech Only			
		Total Sent		Free Lunch		Reduced Lunch		LEP Not Low Income		LEP & Low Income		Sent					
		Full Time	Shared Time	Full Time	Shared Time	Full Time	Shared Time	Full Time	Shared Time	Full Time	Shared Time	Full Time	Shared Time	Full Time	Shared Time	Full Time	Shared Time
15	POST-GRADUATE	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
16	ADULT HS(15+CR.)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
17	ADULT HS(1-14 CR.)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
18	Regular Ed Total	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
19	SP ED ELEMENTARY	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
20	SP ED MIDDLE	6	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
21	SP ED HIGH	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
28	Sp Ed Total	+8	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
37	Co. Voc. Regular	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
38	Co Voc. Post Sec.	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
39	School Total	+8	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-



New Jersey
Department of Education

NJDOE ASSA ONLINE



4430-RIVER VALE TWP

Date : 11/13/2018 Time : 11:24:22

2019-2020 Application for State School Aid - Received Report

Line	Enrollment Categories	Low Income Received			LEP Received			Speech Only	
		Total Received	Free Lunch	Reduced Lunch	LEP Not Low Income	LEP & Low Income	Received		
		Full Time	Shared Time	Full Time	Shared Time	Full Time	Shared Time	Full Time	Shared Time
	No Records								


2019-2020 ASSA
River Vale Board of Education
Tier Students Sent Full Time
PSD - Summary

	Elementary	Middle	High School	Total
	2	6		8
Total	2	6		8

**2019-2020 ASSA
River Vale Public Schools
Application For State School Aid
Information as of October 15, 2018**

Students Attending Private Schools for the Disabled (or other permitted educational agency)

Student Name	Private School	Register Number as of 10/15/18	Grade Level Category (E,M, H)	Full / Shared Time	Tuition Contract as of 10/15/18 (Y or N)
		7253854005	E	F	Y
		7456743970	E	F	Y
		4776090012	M	F	Y
		4391801236	M	F	Y
	Community School	8092380980	M	F	Y
	V	9577391524	M	F	Y
		7839443471	M	F	Y
		5366852734	M	F	Y
Totals					8

Prepared by: 



**River Vale Board of Education
609 Westwood Avenue
River Vale, NJ 07675
Fax: 201-358-2489**

TO: «BA_Name»
 Business Administrator/Board Secretary
 «School»

FROM: Kelly Ippolito, SBA/Board Secretary

DATE: October 15, 2018

RE: **ASSA Confirmation/Verification of Sent Students.**

Please confirm the below student information as it relates to the October 15, 2018 Application for School State Aid no later than Friday, October 26, 2018:

Student Initials	Grade
«Initials_1»	
«Initials_2»	
«Initials_3»	
«Initials_4»	
«Initials_5»	
«Initials_6»	
«Initials_7»	
«Initials_8»	
«Initials_9»	
«Initials_10»	
«Initials_11»	

Signature: _____

Title: _____

Date: _____

Please fax this completed form to Kelly Ippolito at (201) 358-2489




Stephen A. Wren
Principal

Roberge Elementary School
617 Westwood Avenue
River Vale, NJ 07675

Tel: 201.358.4006
Fax: 201.358.9053

swren@rivervaleschools.com

To: Kelly Ippolito
From: Stephen A. Wren 
Date: October 15, 2018
Re: Free Milk – ASSA Report

This memo will serve to inform you that Roberge School currently has two students receiving free/reduced milk.

RIVER VALE BOARD OF EDUCATION
Letter to Notify Household of Eligibility Status

Parent or Guardian: _____ Date: October 1, 2018

Your application for free and reduced price meals or free milk has been reviewed with the following results. Effective October 3, 2018, your child(ren) A _____ School is/are: _____
(insert date)

APPROVED

- Free Meals Free Milk
- Reduced Price Meals. Your cost is \$____per breakfast, \$____ per lunch and/or \$____ per after school snack.

DENIED/PAID

- Your application is still incomplete.
- Total household income exceeds the federal income eligibility guidelines. Your cost is:

	Breakfast	Lunch	Snack	Split Session Milk Program
Elementary				
Middle				
High School				

If you do not agree with the above decision, you may discuss it with a school official and you have the right to a fair hearing. This can be done by calling or writing to the following official:

<u>Kelly Ippolito</u> <small>(Name of Hearing Officer)</small>	<u>609 Westwood Ave., River Vale</u> <small>(Address)</small>	<u>201-358-4003</u> <small>(Telephone Number)</small>
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If you are not eligible now but have a decrease in household income, become unemployed, or have an increase in household size, you may fill out another application at that time to reapply for benefits.

Sincerely,

Kelly Ippolito
(SIGNATURE)

The U.S. Department of Agriculture prohibits discrimination against its customers, employees, and applicants for employment on the bases of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or all or part of an individual's income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Department. (Not all prohibited bases will apply to all programs and/or employment activities.) If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 6329992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish). USDA is an equal opportunity provider and employer.

Food Services: Tracking Records - Report 21030
Roberge Elementary School (RES) By School, Grade, Student Name
For Records Active On:10/15/2018 Report Run Date: 10/15/2018

School: RES - Roberge Elementary School

ID	Student	Status	App #	Address	Grade	HR	Ethn.	Start Date	End Date
1	20291988	FI		River Vale, NJ 07675	02	45	Hispanic or Latino	10/03/2018	09/27/2019
2	20271997	FI		River Vale, NJ 07675	04	75	Hispanic or Latino	10/03/2018	09/27/2019

2 total records in Roberge Elementary School.

2 Free Income records.

0 Free Foster w/DCF Letter records.

0 Free - Head Start or Local Official Submitted records.

0 Free (TANF,SNAP,Foster) records.

0 Free - Excluded from Verification (Foster,Migrant,Homeless,Runaway) records.

0 Direct Cert-TANF records.

0 Direct Cert-NJ SNAP records.

0 Direct Cert-Foster records.

0 Reduced Lunch records.

0 Denied records.

Classroom Worksheet
Application For State School Aid

Information as of October 15, 2018
LEP Student Summary

SCHOOL ENROLLMENT CATEGORY	FULL-TIME STUDENTS ON ROLL	TOTAL STUDENTS
Roberge School - K		2
Roberge School - 1		4
Roberge School - 2		5
Roberge School - 3		
Roberge School - 4		
Roberge School - 5		
Total - Roberge		11
Woodside School - K		
Woodside School - 1		2
Woodside School - 2		
Woodside School - 3		
Woodside School - 4		
Woodside School - 5		
Total - Woodside		2
Holdrum School - 6		1
Holdrum School - 7		
Holdrum School - 8		1
Total - Holdrum		2
Totals	0	15

Prepared by: _____

Print Name Signature

ESL LEP Report as of 10/15/2018 - Report 20998
 Woodside Elementary School (WES), Sort by By Student Name
 10/15/2018

Local ID	State ID	Name	School	Gr	HR	DOB	Code	Program	Start	End	Primary Language	SE
20301530	7863190172		WES	01	142	08/27/12 (6)	1	English as a Second Language	09/25/17		Chinese	YES
20301701	6776541359		WES	01	129	01/04/12 (6)	1	English as a Second Language	09/25/17		Japanese	NO

2 students found with an ESL/LEP Record.

Sam Widen
 10/15/18

HMS SPEECH ONLY

ID	State ID	Last	First	Middle	School	Team	HR	GR	Class	Gender	Enrollment	PL
2024968	7109173562				HMS		73	06	2025	M	ACTIVE	
2019363	9354481607				HMS		11	07	2024	M	ACTIVE	
2024778	7024645172				HMS		37	07	2024	M	ACTIVE	

Total 3

