



## BERGEN COUNTY ASSOCIATION OF SCHOOL BUSINESS OFFICIALS

% Closter Board of Education  
340 Homans Avenue  
Closter, New Jersey, 07624

### Roundtable Meeting Agenda

Thursday, March 28, 2024

Breakfast: 9:00 A.M., Program: 9:30 A.M.  
Valley Brook Golf Club, River Vale, NJ

#### 2023-2024 Officers

##### **President**

Floro M. Villanueva Jr.  
Closter

##### **Vice President**

Sacha Pouliot  
Hillsdale

##### **Treasurer**

Jennifer Pfohl  
Maywood

##### **Secretary**

Samantha Dembowski  
North Arlington

##### **Past President**

Haquisha Q. Taylor  
Teaneck

##### **Executive Committee**

Doug Barrett  
(Old Tappan)

Stacy Garvey  
(Midland Park)

Antoinette Kelly  
(Demarest)

LuAnne Napolitano  
(River Edge)

Matthew Lynaugh  
(Woodcliff Lake)

Yas Usami  
(Pascack Valley)

Stephen Burke  
(County Office)

#### Pledge of Allegiance

At 9:31 AM, President Villanueva called the meeting to order and led the membership and its guests in the Pledge of Allegiance.

President Villanueva congratulated Mr. Joseph Kelly (Rutherford) as the 2024 NJASBO Distinguished Service Award winner for the Northern Region. Mr. Kelly will be recognized at the June 2024 annual conference.

#### Welcome and Introductions

President Villanueva asked if there were any new BA introductions. There were none.

#### Approval of February 29, 2024 BCASBO Meeting Minutes

Motion made by Doug Barrett and seconded by Keith Rosado to approve the February meeting minutes. Motion passed unanimously.

#### Approval of February 2024 BCASBO Treasurer's Reports

Motion made by Antionette Kelly and seconded by LuAnne Napolitano to approve the February 2024 Treasurer's Report. Motion passed unanimously.

#### Bergen County Report

Mr. Stephen Burke, Bergen County Executive County Business Official was not present at this month's meeting. Mr. Burke will be giving the monthly notes to us to share with our membership. He also asked that if anyone has any budget questions, to email him.

#### Presentation: Facilities and Code Update

Mr. Keith Gourlay, Executive Director of NJ School Buildings & Grounds Association updated all BA's on facilities and codes, particularly related to QSAC.

#### NJASBO Update

The state office is asking that we all create an account on NJStart. Reminder that the June conference will be taking place on Wednesday, June 5 through Friday, June 7, 2024.

NJASBO has made public comment regarding revisions that we believe should be made to the school funding formula.

#### Old/New Business

- The May meeting date will be changed from Thursday, May 23, 2024 to WEDNESDAY, May 22, 2024.
- NJASBO Conference – Cocktail Party on Thursday, June 6, 2024 at Ocean's Balcony Bar from 4:30 – 6:30 PM.
- Golf Outing and End of Year Celebration will take place on June 12, 2024. Luncheon will begin at 1:30 p.m. at Season's Catering Hall.
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- The BCASBO Distinguished Service Award Nomination – deadline May 17, 2024.
- The BCASBO Annual Charity Donation – deadline May 7, 2024.
- We will be accepting letters of interest for the BCASBO Secretary position for SY 2024 – 2025. The deadline to submit is May 7, 2024.

Keith Rosado asked the membership for guidance regarding Title I compliance.

**Adjournment**

President Villanueva extended warm wishes to all members celebrating the Easter/Passover holiday.

Motion made by Antionette Kelly and seconded by Joann Khoury-Frias to adjourn the meeting at 10:30 AM. Motion passed unanimously.

Respectfully Submitted by,

*Samantha Dembowski*

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Samantha Dembowski  
School Business Administrator/Board Secretary North Arlington School District  
BCASBO Secretary