



BERGEN COUNTY ASSOCIATION OF SCHOOL BUSINESS OFFICIALS

% Closter Board of Education

340 Homans Avenue

Closter, New Jersey, 07624

Roundtable Meeting Agenda

Wednesday, May 22, 2024

Breakfast: 9:00 A.M., Program: 9:30 A.M.

Valley Brook Golf Club, River Vale, NJ

2023-2024 Officers

President

Floro M. Villanueva Jr.
Closter

Vice President

Sacha Pouliot
Hillsdale

Treasurer

Jennifer Pfohl
Maywood

Secretary

Samantha Dembowski
North Arlington

Past President

Haquisha Q. Taylor
Teaneck

Executive Committee

Doug Barrett
(Old Tappan)

Stacy Garvey
(Midland Park)

Antoinette Kelly
(Demarest)

LuAnne Napolitano
(River Edge)

Matthew Lynaugh
(Woodcliff Lake)

Yas Usami
(Pascack Valley)

Stephen Burke
(County Office)

Pledge of Allegiance

At 9:40 AM, President Villanueva called the meeting to order and led the membership and its guests in the Pledge of Allegiance.

Welcome and Introductions

President Villanueva asked if there were any new BA introductions. There were none.

Approval of April 25, 2024 BCASBO Meeting Minutes

Motion made by LuAnne Napolitano and seconded by JoAnn Khoury-Frias to approve the April meeting minutes. Motion passed unanimously.

Approval of April 2024 BCASBO Treasurer's Reports

Motion made by Matthew Lynaugh and seconded by Keith Rosado to approve the April 2024 Treasurer's Report. Motion passed unanimously.

Approval – BCASBO Officers for SY 2024-2025

President Villanueva announced the 2024/2025 BCASBO slate of officers for member approval.

Be It Resolved, that the Bergen County Association of School Business Officials (BCASBO), upon the recommendation of the BCASBO Executive Board, approves the 2024-2025 slate of officers to be presented at the June 12, 2024 meeting, including:

President:	Sacha Pouliot (Hillsdale)
Vice President:	Samantha Dembowski (North Arlington)
Secretary:	Andrea Wasserman (Montvale)
Treasurer:	Jennifer Pfohl (Maywood)
Past President:	Floro M. Villanueva Jr. (Closter)

He thanked the nomination committee: Stacy Garvey, Antoinette Kelly, and Doug Barrett for their assistance in choosing a new secretary. He welcome Andrea Wasserman as then new incoming BCASBO secretary

and thanked Haquisha Taylor for all her hard work and dedication as the outgoing past president.

Motion made by Antoinette Kelly and seconded by Doug Barrett to approve the 2024-2025 slate of officers. Motion passed unanimously.

Approval – Annual Donation

President Villanueva thanked the nominating committee for their diligence on choosing this year’s charities: Matthew Lynaugh, LuAnne Napolitano, and Antoinette Kelly.

Be It Resolved, that the Bergen County Association of School Business Officials (BCASBO), upon the recommendation of the BCASBO Executive Board, approves the donation to the following charitable organization to be presented at the June 12, 2024, meeting:

- Each Stitch Counts - \$1,000
- Parents of Autistic Children (POAC) Autism Services - \$5,000

Motion made by Yas Usami and seconded by JoAnn Khoury-Frias to approve the 2024-2025 donations to charities. Motion passed unanimously.

Bergen County Report

Mr. Stephen Burke

Bergen County Executive County Business Official

1. End of budget season – reminder to send 6/30 Board Secretary reports to the county office once complete.
2. Announced that Bergen County had 98% compliance with the financial disclosure statements.
3. Discussion regarding any upcoming grants.
4. Reminder to submit BA employment contract to the county for approval.
5. Reminder that 24/25 will be a lead testing year.
6. Announced his retirement as of June 30, 2024.



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Presentation: OPMA and School Ethics – What We All Need to Know

Ms. Kathleen Asher

NJ School Boards Association

Ms. Asher presented to the association on OPRA and School Ethics. She also yielded questions throughout her presentation.

NJASBO Update

1. For the upcoming conference, please download the app.
2. Thursday night will be sports jersey night.
3. Legislation: plastic to metal utensils in school cafeterias
4. Legislation that is being monitored: closing a building that cannot get temperature below 87 degrees.
5. Please email NJASBO if you have any suggested trainings for next year.

Old/New Business

- Reminders:

- NJASBO Conference – Cocktail Party on Thursday, June 6, 2024, at Ocean's Balcony Bar from 5:00 – 7:00 PM.
- Golf Outing and End of Year Celebration – June 12, 2024
 - Golf Participants – send the form to Stacy on May 31st
 - Luncheon – email Stacy by May 31st
 - Luncheon with Guests – return form and \$120 to Stacy by May 31st

Adjournment

Motion made by Yas Usami and seconded by Matthew Lynaugh to adjourn the meeting at 10:57 AM. Motion passed unanimously.

Respectfully Submitted by,

Samantha Dembowski

Samantha Dembowski

School Business Administrator/Board Secretary North Arlington School District

BCASBO Secretary