



BERGEN COUNTY ASSOCIATION OF SCHOOL BUSINESS OFFICIALS

c/o Teaneck Board of Education
651 Teaneck Road
Teaneck, New Jersey 07666

Officers 2022-2023

President

Haquisha Q. Taylor
Teaneck

Vice-President

Floro M. Villanueva Jr.
Closter

Treasurer

Jennifer Pfohl
Maywood

Secretary

Sacha Pouliot
Hillsdale

Past President

LuAnne Napolitano
River Edge

Executive Committee

Doug Barrett
(Old Tappan)

Stacy Garvey
(Midland Park)

Antoinette Kelly
(Demarest)

Joseph Kelly
(Rutherford)

Matthew Lynaugh
(Woodcliff Lake)

Yas Usami
(Pascack Valley)

Stephen Burke
County Office

Roundtable Meeting Minutes

Thursday, April 20, 2023

**Green Point Restaurant, Valley Brook Golf Course
River Vale, NJ**

At 9:45 AM, President Taylor called the meeting to order and led the membership in the Pledge of Allegiance.

Welcome and Introductions

President Taylor welcomed all members and guests to the meeting. The association welcomed George Derbaly – Assistant BA in Lyndhurst, and Kathryn Davenport – Interim Business Administrator in Ridgewood.

Approval of March 2023 Meeting Minutes and Treasurer's Report

Motion was made by Keith Rosado and seconded by LuAnne Napolitano to approve the March 2023 meeting minutes and treasurer's report. Motion passed unanimously.

County Report

Dr. Brett Bersano, Bergen County Special Education Specialist addressed the membership regarding Extraordinary Aid. The software is now open, with a submission deadline of May 26, 2023. Dr. Bersano also alerted the members to check any non-public placement before including them in the submission.

Mr. Stephen Burke, Executive County Business Official for Bergen County highlighted some items from the April County Notes distributed prior to the meeting:

- Actions after the Budget Public Hearing
- Filing of 2023 Personal/Relative and Financial Disclosure Statements
- NJSDA and NJDOE Preschool Facilities Expansion Grant
- NJSDA and NJDOE ROD Grant

Mr. Burke also discussed other items of interest which was also shared prior to the meeting.



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Presentation

Presentation: Ethics and Board Behavior by Anthony Sciarillo of Sciarillo ADR

NJASBO Annual Conference Reception - Revised

President Taylor shared that the revision was necessary based on the updated quote provided by Ocean's.

Motion by Antoinette Kelly and seconded by Matt Lynaugh to approve the below motion:

Therefore Be It Resolved, upon the recommendation of the BCASBO Executive Committee, the Bergen County Association of School Business Officials approve a BCASBO reception to be held at the NJASBO Annual 2023 Conference with a contract amount not to exceed \$11,000.

Motion passed unanimously.

NJASBO Report

President Taylor shared with the membership the NJASBO feature on member benefits.

Old Business

President Taylor reminded the members to sign-up for the golf outing, and contact Stacy Garvey for payment information.

New Business

Antoinette Kelly shared with the members that every year, the association donates to a charity. If there are charities that the members wish for the committee to consider, please email LuAnne Napolitano, Matt Lynaugh and Antoinette Kelly.

President Taylor shared with the members that she has emailed the leadership of NJSBA so they defer the increase for the 2023-2024 SY to SY 24-25. Members of the Executive Board will be joining her to a meeting.

Mr. Burke reminded the Business Administrators' to make sure that the new spreadsheet is used in submitting the contract details for next year's contract approval.

President Taylor informed the members that the salary survey will be sent by Secretary Pouliot and requesting everyone to complete it as soon as possible.



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Adjournment

Motion was made by Antoinette Kelly and seconded by Matt Lynaugh at 11:18 AM to adjourn the meeting. Motion passed unanimously.

New Business Administrator Committee Meeting

The New Business Administrator Committee convened after the regular meeting to discuss End of Year Close Out.

Respectfully Submitted by,

Floro M. Villanueva Jr.
Business Administrator/Board Secretary
Closter Public Schools
BCASBO Vice President