



## BERGEN COUNTY ASSOCIATION OF SCHOOL BUSINESS OFFICIALS

% Closter Board of Education  
340 Homans Avenue  
Closter, New Jersey, 07624

### Roundtable Meeting Agenda

Thursday, January 25, 2024  
Breakfast: 9:00 A.M., Program: 9:30 A.M.  
Valley Brook Golf Club, River Vale, NJ

#### 2023-2024 Officers

##### **President**

Floro M. Villanueva Jr.  
Closter

##### **Vice President**

Sacha Pouliot  
Hillsdale

##### **Treasurer**

Jennifer Pfohl  
Maywood

##### **Secretary**

Samantha Dembowski  
North Arlington

##### **Past President**

Haquisha Q. Taylor  
Teaneck

##### **Executive Committee**

Doug Barrett  
(Old Tappan)

Stacy Garvey  
(Midland Park)

Antoinette Kelly  
(Demarest)

LuAnne Napolitano  
(River Edge)

Matthew Lynaugh  
(Woodcliff Lake)

Yas Usami  
(Pascack Valley)

Stephen Burke  
(County Office)

#### Pledge of Allegiance

At 9:33 AM, President Villanueva called the meeting to order and led the membership and its guests in the Pledge of Allegiance.

#### Welcome and Introductions

President Villanueva asked if there were any new BA introductions. There was one new appointment to Tenafly.

#### Approval of December 8, 2023 BCASBO Meeting Minutes

Motion made by Doug Barrett and seconded by Kyle Bleeker to approve the December meeting minutes. Motion passed unanimously.

#### Approval of November and December 2023 BCASBO Treasurer's Reports

Motion made by Antionette Kelly and seconded by Cheryl Jiosi to approve the November 2023 and December 2023 Treasurer's Reports. Motion passed unanimously.

#### Bergen County Report and SY 24-25 Budget Presentation

President Villanueva welcomed our guests from the Bergen County Office and invited each up to speak.

#### **Mr. Louis DeLisio**

##### **Bergen County Executive Superintendent**

Mr. DeLisio spoke about the Financial Disclosure statements being available in February. He asked that all BA's review the applications thoroughly prior to submitting to the county office.

#### **Mr. Stephen Burke**

##### **Bergen County Executive County Business Official**

Mr. Burke also spoke about the Financial Disclosure statements and reminded the membership that these must be submitted before 4/30 to obtain credit.

*ROD grants* – SDA has started contacting districts. They admit that this is taking more time than anticipated. If we have not been contacted yet, Mr. Burke asked us to send an email to the SDA and copy him on it.

*Budget* – most of the 24/25 budget software is not available yet. The NJ Governor has signed legislature to change the April voting districts budget. They will no longer need voter approval. He also officially changed the filing date of the AUDSUM.

*SDA* – Mr. Burke went over the new allotment of \$75 million dollars for capital maintenance and emergent needs. Her urged all districts to use the money that was allotted to them.

*ESSER* performance reports are due March 8, 2024.

He also urged all districts to spend any leftover security money if it was still available.

Lastly, Mr. Burke reminded the association that money was allotted for any district that qualified under ARP Homeless.

**Dr. Brett Bersano**  
**Bergen County Special Education Specialist**

Dr. Bersano gave the membership a refresher on the SEMI process. He urged any district that was contacted to submit an Amendment to their IDEA application to allocate any 22/23 carryover funds. Dr. Bersano reviewed how to apply and who qualifies for a SEMI waiver. Dr. Bersano went over corrective action plans in regards to SEMI.

**Ms. Norah Peck and Ms. Sharon Rosario**  
**Bergen County Education Program Specialists**

Ms. Peck and Ms. Rosario reviewed the statement of priorities that must be completed in the 24/25 budget submission as well as the D-2 checklist. They also reviewed the NJSLS tab in the budget and urged all the districts to read the directions!

**NJASBO Update**

NJASBO announced a pilot taking place for Girls' Ice Hockey.

They also announced that they were looking for a Software Support Administrator.

Lastly, they wanted to make sure all districts were aware that the monthly PD amounts for next year would be increasing.

**Old/New Business**

BCASBO will also be voting to increase the SY 24-25 membership dues by \$25. Mr. Stephen Burke will present at our next meeting regarding the budget submission.

New BA meeting will be taking place after this meeting: topic budget.

**Adjournment**

Motion made by LuAnne Napolitano and seconded by Antoinette Kelly to adjourn the meeting at 11:09 AM. Motion passed unanimously.

Respectfully Submitted by,

*Samantha Dembowski*

Samantha Dembowski  
School Business Administrator/Board Secretary  
North Arlington School District  
BCASBO Secretary