




Facilities and Code Update

Keith Gourlay – Executive Director NJSBGA





**The
NJSBGA
maintains a
list of
compliance
items we
must
monitor. We
call it the
Big 94**

 ENVIRONMENTAL and CODE COMPLIANCE BIG 94	
SCHOOL NAME	GRADES
ADDRESS	
SQUARE FOOTAGE	DATE BUILT
1 ACID WASTE TANKS – OIL INTERCEPTS	48 KITCHEN HOODS
2 AED, JANETS LAW	49 LAB SAFETY
3 AERIAL LIFTS	50 LADDER SAFETY
4 AEROSOL CAN DISPOSAL	51 LATEX PAINT DISPOSAL
5 AHERA - ASBESTOS	52 LEAD AND COPPER RULE
6 ADA - AMERICANS WITH DISABILITIES ACT	53 LEAD IN PAINT
7 ALYSSA'S LAW	54 LOCK OUT/TAG OUT
8 BACKFLOW PREVENTION TESTS	55 LOCKDOWN DRILLS
9 BLEACHER INSPECTIONS	56 LONG RANGE FACILITIES PLANS
10 BLOODBORNE PATHOGENS	57 MERCURY - IN FLOORING & MERCURY VAPOR BULBS
11 BOILER LAWS	58 MOLD
12 CABELING SUPPORT ABOVE DROP CEILINGS	59 N.J.A.C. 6A:26, EDUCATIONAL FACILITIES
13 CAFETERIA TABLE INSPECTIONS	60 N.J.A.C. 5:23, UNIFORM CONSTRUCTION CODES
14 CARBON MONOXIDE DETECTORS	61 NJ SCHOOLS PURCHASING LAW
15 CEFM - CONTINUING EDUCATION	62 NJ RTK-OSHA HAZCOM LAW
16 CEILING INSPECTIONS	63 NOISE POLLUTION
17 CHEMICAL HYGIENE PLAN	64 OSHA COMPLIANCE
18 COMPREHENSIVE MAINTENANCE PLANS	65 OSHA & PEOSH TRAINING REQUIREMENTS
19 CONFINED SPACE	66 PERSONAL PROTECTIVE EQUIPMENT - PPE
20 ELECTROMAGNETIC FIELDS	67 PLAYGROUNG SAFETY
21 ELEVATOR REGISTRATION AND INSPECTIONS	68 PLUMBING LICENSE IN SCHOOL
22 EMERGENCY EYE WASH	69 PCB'S - POLYCHLORINATED BIPHENYLS
23 EMERGENCY GENERATORS	70 PUBLIC SCHOOLS CONTRACTS LAW
24 EMERGENCY RESPONSE PLAN	71 QSAC
25 EMERGENCY SHOWERS	72 RADIUS (Stack Regulations)
26 ERGONOMICS	73 RADON
27 FERTILIZER LAW	74 RECORDS RETENTION
28 FIRE DRILLS	75 RECYCLING
29 FIRE EXTINGUISHERS	76 REFRIDGERANT RECYCLING
30 FIRE INSPECTIONS	77 REGISTERED MEDICAL WASTE
31 FIRE SAFETY	78 RISK ASSESSMENTS
32 FIREPROOF STAGE CURTAINS	79 SAFE DRIVING
33 FIRST AID	80 SCHOOL SECURITY
34 FLUORESCENT BULB DISPOSAL	81 SEPTIC TANK MAINTENANCE
35 FOLDING DOOR INSPECTIONS	82 SEWERAGE TREATMENT PLANTS
36 GENERAL BUILDING SAFETY	83 SEXUAL HARASSMENT
37 GLOBALLY HARMONIZED SYSTEM	84 SILICA SAFETY LAW (CONCRETE CUT & DRILL)
38 GREASE TRAP INTERCEPTORS	85 SLIPS, TRIPS and FALLS – OSHA WALK/WORK SURFACES
39 GREEN SEAL CERTIFIED CLEANING	86 SPRINKLER INSPECTIONS
40 HAZARDOUS WASTES	87 SUSTAINABILITY
41 HEALTH INSPECTIONS	88 TEMPERATURE CONTROL LAW
42 HID LIGHTING	89 THREE D PRINTER SAFETY
43 IAQ - INDOOR AIR QUALITY	90 TOOL SAFETY
44 INSPECTION REQUIREMENTS	91 UNDERGROUND STORAGE TANKS
45 IPM - INTEGRATED PEST MANAGEMENT	92 VEHICLE IDLING
46 JOB HAZARD ANALYSIS	93 WATER TESTING FOR SCHOOLS
47 JOURNEYMAN ELECTRICIAN LAW	94 WORKER SAFETY





Let's say we spend some time reviewing a few of the most popular that we deal with on a regular basis. First let's talk about those that are responsible.





We all have responsible jobs and it's likely when something goes wrong, we are responsible. Have you?

- **Sat with your team to discuss who is responsible for the many code issues we deal with?**
- **Have a good working plan for when things do go wrong or when you get either a surprise or scheduled visit from compliance officials?**





Janet's Law

N.J.S.A. 18A:40-41a through 41c





1. Janet's Law requires every district/school to have an AED available in an unlocked location on school property with an appropriate identifying sign. The AED must be accessible during the school day, and any other time when a school-sponsored athletic event or team practice is taking place in which pupils of the district/school are participating. The AED must be within reasonable proximity of the school athletic field or gymnasium, as applicable.

2. Janet's Law states that a district/school's emergency action plan must include a list of no less than five (5) school employees, team coaches, or licensed trainers that are certified in cardiopulmonary resuscitation and the use of an AED.





- **Who is responsible for updating the names in the plan?**
- **Who is responsible for assuring the unit will work when needed?**
- **Is it part of your preventive maintenance program?**
- **Who is responsible for knowing the approximate date that the battery will expire and budget for replacement?**
- **Is someone assigned total responsibility for the units – Nurse, Coach, Facilities Director?**

<https://www.nj.gov/education/safety/health/docs/JanetsLawFAQ.pdf>





Boiler Licensing





No unlicensed person shall operate a steam generator, similar equipment potentially capable of generating steam having relief devices set over **15 psig**, and rated at or developing over 6 boiler horsepower or a steam power generator, if over 6 horsepower; a hoisting machine regardless of motive power, whenever the boom length exceeds 99 feet; a refrigerating plant of over 24 tons of refrigerating capacity, utilizing refrigerants of a flammable or toxic nature; **or a steam or hot water heating plant of which the indicated or rated capacity exceeds either 499 square feet of heating surface or 100 boiler horsepower or 1,000 kilowatts or 4,000,000 British thermal units input regardless of pressure or temperature conditions; and no owner, agent, superintendent, manager or other person having charge of any building or work in which such equipment is located, or used, shall use, or cause or allow to be used, any such equipment described in this section unless the same is in charge of a properly licensed person**, except in emergency, and then for no longer than 15 days unless the commissioner in writing extends such time.





A boiler requires a licensed operator when it is running and the building is occupied.

“Occupied building” means a building which is occupied by persons other than custodial or security personnel. A building is not deemed to be occupied solely on the basis of attendance by custodial or security personnel.





Above Suspended Ceiling Inspections





Just recently there were incidents across the State involving falling suspended ceilings. The Commissioner of Education sent a letter to all districts (years ago) suggesting they perform above ceiling inspections.



This is a great example of what you will likely see if you recently completed a new or renovated building.





Above Ceiling Inspections

Or you see something like this...



Note the support wires securely attached to the corrugated steel above. Not the case with plaster ceilings.





And over the years we add network wiring, intercom wiring, fire alarm wiring etc. etc. etc.





**Resulting sometimes in
this.....**





Journeyman Electrician Law

P.L. 2009, c.284 (A-3317/S-2427):





Requires journeyman electricians or civil service qualified electricians to perform electrical installation, repair and maintenance work done by public employees on public property. Effective August 1, 2010.





The original employee exemption has been replaced with a new requirement: that electrical work must be done by a “regular employee”. The employee must be:

- 1) a registered, qualified journeyman electrician; or**
- 2) an employee who holds any civil service title with a job description which includes electrical work pursuant to the “Civil Service Act.”**

The law provides a short-term exception for employees that have applied for journeyman status that permits them to continue working until the Board of Examiners of Electrical Contractors has acted on the application.



Why the Concern?

Years ago, building electrical systems were primarily 120/240 volts. Today we design and build 120/277/480 volt buildings for efficiency. The shock we got then woke us up. The shock you get now can kill you. Make sure your personnel are properly trained and licensed to do the work.





New Jersey Quality Single Accountability Continuum (NJQSAC)

Health and Safety Evaluation of School Buildings





Make sure you are using the latest and the greatest. Available on the website @ <https://www.nj.gov/education/qsac/facilities/>

Updated August 2023



Health and Safety Evaluation of School Buildings Checklist 2023-2024

County: _____ District Occupying Building: _____

Building	Check One (✓ or X)
Leased	
Owned	

School Building: _____

Completed By: _____ Date: _____

This form shall be used for the evaluation of school buildings (pursuant to [NJAC 6A:26-6.1](#) and [NJAC 6A:26-8.1](#)) Traditional Public School Districts (owned or leased), Approved Private Schools for Students with Disabilities (APSSD), Charter Schools, Renaissance School Projects and any other setting used for instruction.

This evaluation checklist shall be completed annually by appropriate district personnel and kept on file for inspection or other legal issues. These indicators cover regulations issued by NJDOE, NJDCA, NJUCC, POSHA, NFPA.

The emphasis of this evaluation checklist is for the health and safety of students and staff, even in the absence of a specific Statute or Code. The items listed are not mutually exclusive of other findings a monitor/inspector may cite. See "Health and Safety Evaluation of School Buildings Facilities Checklist Instructions & Guidance 2023-2024" document for additional detailed information.

Note: Items denoted with a 6A:26-8.1 reference, cover all school buildings but are also included in the Temporary Facilities Code.

References:

- **NFPA:** National Fire Protection Association
- **NJDCA:** Department of Community Affairs
- **NJSA:** New Jersey Statutes
- **PEOSH:** Public Employees Occupational Safety and Health Act.
- **UCC:** Uniform Construction Code



Updated August 2023





Items 1, 2, 3, 4, 7 & 8 are paperwork items. Inspectors love to see those records in three ring binders ready to be reviewed. They are also 100% items.





Section A: 100% Items

(This section must have full compliance with all items.)

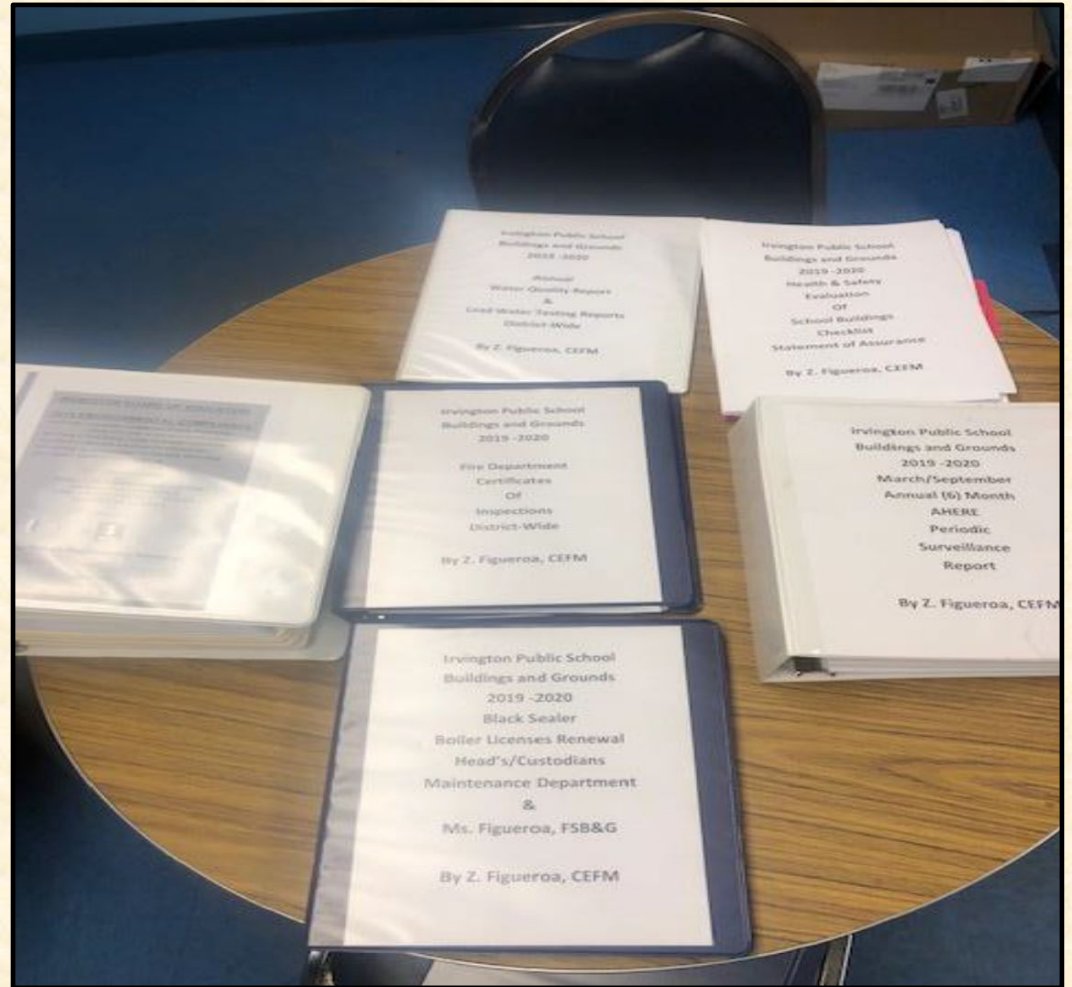
100% Compliance				
Current Licenses and Certificates #1 to #10	Yes	No	N/A	Violation Location
1. A current certificate of compliance with the Uniform Fire Code has been issued by the local or State fire official/inspector within the year and posted in a conspicuous location (or current abatement inspection is available).				
2. A current inspection report of the local health official (kitchen, cafeteria, pool, etc.) is available.				
3. A 3-year asbestos management plan, as required by A.H.E.R.A., is available including current 6-month surveillance update reports. If constructed without asbestos, a letter of certification from the architect is available.				
4. An annual inspection report of the Department of Environmental Protection for the operation of a sewage treatment plant, where applicable, is available.				
5. Current boiler inspection certificate(s) posted at site of boiler(s).				
6. Current license(s) for high- and low-pressure boiler operators, as required by code, are properly posted.				
7. Current drinking water supply inspection reports are available to comply with the Safe Water Drinking Act. (NJAC 58:12A-1) (NJAC 6A:26-12.4). Also, evidence of testing of water for lead has been provided by the district through annual submittal of the Lead Testing Statement of Assurance.				
8. One fire drill and one school security drill are held each month. (See "Checklist Instructions" for Certificate of Assurance.) NJSA 18A:41-1.				
9. Right-To-Know requirements are properly posted and SDS reporting materials on file for review.				
10. Janet's Law—District has Automated External Defibrillators (AEDs) identified with appropriate signage and made available in an unlocked location on school property, which are accessible during the school day and any other time in which a school-sponsored athletic event or team practice, in which pupils of the district are participating, is taking place and is within reasonable proximity of the school athletic field or gymnasium, as applicable. (Janet's Law NJSA 18A:40-41a-41c.)				

Updated August 2023





Prepared!!





1. Your Fire Official may need a reminder that this has to be completed.

5. Boiler Inspectors usually do not just show up. It requires (in most cases) scheduling by the district.

Section A: 100% Items

(This section must have full compliance with all items.)

100% Compliance

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Janet’s Law, as previously discussed is a 100% item

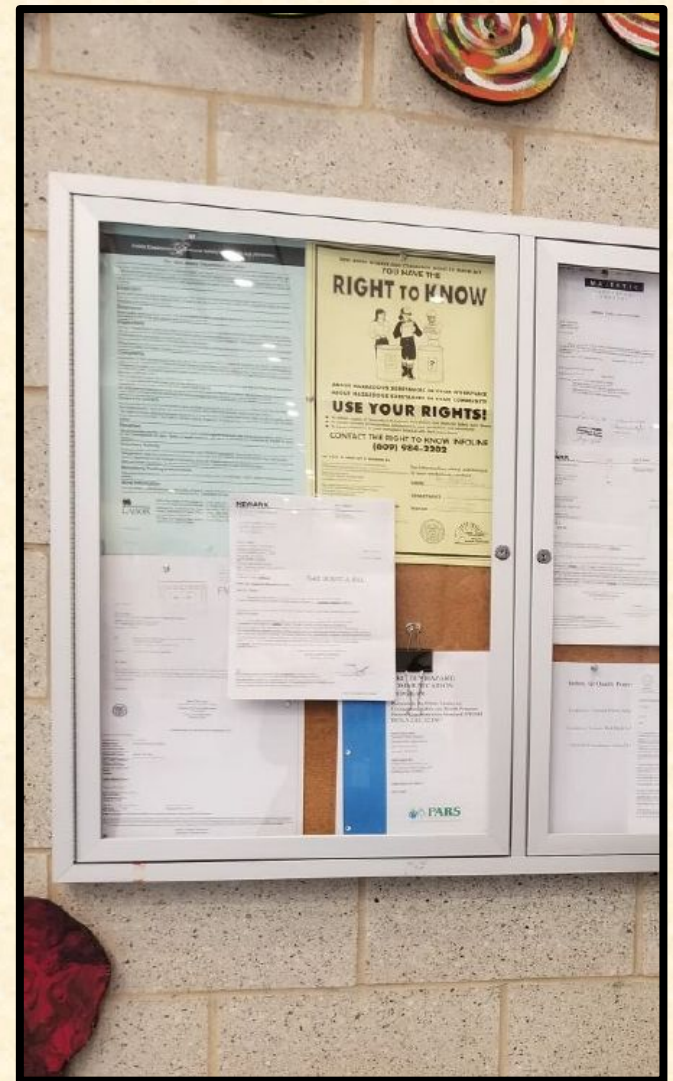
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9. Right To Know requirements are properly posted and MSDS reporting materials on file for review.





Exits/Exterior #11 to #12	Yes	No	N/A	Violation location
11. Exterior switches and receptacles are covered by securely fastened weather-proof plates and fixtures are securely mounted with no exposed wires.				
12. All exterior exits are in good condition, locked from outside access, are readily accessible and free of obstructions for use in an emergency, including: a. Fire escapes and/or exterior stairs can be safely negotiated. Exterior doors shall not be propped open. b. Panic hardware is provided on exit doors of all spaces with an occupancy load/capacity greater than 50.				
Interior #13 to #21	Yes	No	N/A	Violation Location
13. All electrical outlets, switches, receptacles and junction boxes, electric wires, fuses and/or circuit breaker panels, etc., are properly covered and/or secured and/or protected.				
14. Sufficient access and working space are provided and maintained around all electrical systems equipment. Items, especially combustibles, are a minimum of 36 inches from electrical power sources or equipment, i.e., circuit breaker panels, fuse boxes, transformers.				
15. Instructional areas are free of all unapproved construction, e.g., walls, partitions, doors and stairs, etc.				
16. Doors on any occupied space are free of deadbolts or slide bolts and permit exiting without need of a key or special knowledge. NJAC 6A:26-8.1				
17. Unobstructed vision panels with code-approved glass are installed in doors opening into corridors. Interior glazing shall be safety glazing. NJAC 6A:26-8.1				
18. Kindergarten and Pre-K toilet requirements are met. NJAC 6A:26-6.3(h)4.				
19. District requested approvals as needed: Dual Use, Change-of-Use, Alternate (Toilet) Method of Compliance, Temporary sites (Temporary Classroom Units (TCUs) or rented facilities). Required DOE approvals in place.				
20. Dangerous chemicals (i.e., liquefied petroleum (LP) gas/propane) and/or explosive materials (i.e., gunpowder, picric acid) are <i>not</i> stored/present in the building. If needed, flammable and combustible materials are properly stored/maintained (i.e., in properly rated cabinets; not in boiler room/high-hazard areas).				
21. Carbon Monoxide (CO) Detectors must be in the vicinity of all fuel burning appliances. a. Gas and oil heating systems: boilers, furnaces, central and unitary equipment. b. Generators: portable and permanent.				

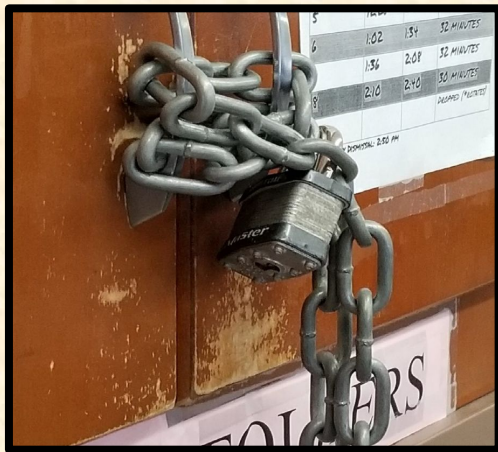


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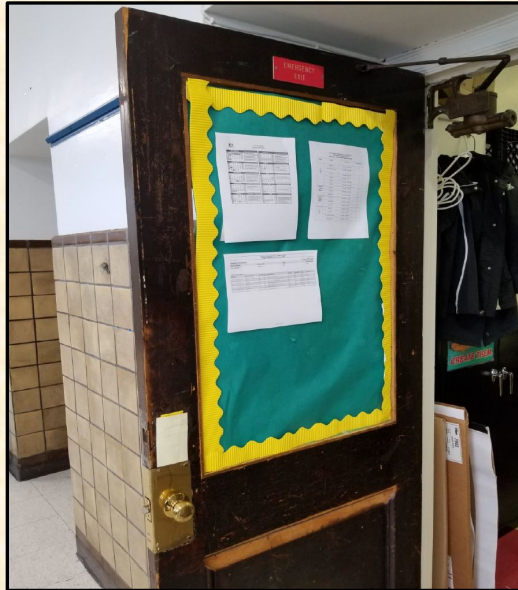




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Legal?

Yes with a couple of but's.....

Shade must be in the up position except during times of lockdown.

Cannot be screwed to the door. If it is a fire door it will ruin the integrity of the door. Consider a good double stick tape.



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Interior #13 to #21	Yes	No	N/A	Violation Location
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14. Sufficient access and working space are provided and maintained around all electrical systems equipment. Items, especially combustibles, are a minimum of 36 inches from electrical power sources or equipment, i.e., circuit breaker panels, fuse boxes, transformers.				
15. Instructional areas are free of all unapproved construction, e.g., walls, partitions, doors and stairs, etc.				
16. Doors on any occupied space are free of deadbolts or slide bolts and permit exiting without need of a key or special knowledge. NJAC 6A:26-8.1				
17. Unobstructed vision panels with code-approved glass are installed in doors opening into corridors. Interior glazing shall be safety glazing. NJAC 6A:26-8.1				
18. Kindergarten and Pre-K toilet requirements are met. NJAC 6A:26-6.3(h)4.				
19. District requested approvals as needed: Dual Use, Change-of-Use, Alternate (Toilet) Method of Compliance, Temporary sites (Temporary Classroom Units (TCUs) or rented facilities). Required DOE approvals in place.				
20. Dangerous chemicals (i.e., liquefied petroleum (LP) gas/propane) and/or explosive materials (i.e., gunpowder, picric acid) are <i>not</i> stored/present in the building. If needed, flammable and combustible materials are properly stored/maintained (i.e., in properly rated cabinets; not in boiler room/high-hazard areas).				
21. Carbon Monoxide (CO) Detectors must be in the vicinity of all fuel burning appliances. <ul style="list-style-type: none"> a. Gas and oil heating systems: boilers, furnaces, central and unitary equipment. b. Generators: portable and permanent. 				





“Temporary Facility” means any facility used for educating students on a temporary basis while awaiting completion of a school facilities project that will currently house students. It also means:

- **A facility reviewed and approved by the county superintendent of schools and/or the Division as substandard prior to the effective date of the facility code amendment, and a facility approved by the Division, as a temporary facility under the rules in effect on or after that date.**
- **Any facility not planned or constructed as a permanent school facility that is rented, leased, or otherwise acquired by a district for use by public school students.**
- **A temporary classroom unit, self-propelled van or other mobile unit.**





- **Any temporary facility to be used as a school shall comply with the applicable requirements of the Uniform Construction Code, evidenced by a valid certificate of occupancy for the use.**
- **Any obvious Dual Use or Change of Use situations should require appropriate County form for approval.**
- **County Superintendents of Schools will annually monitor the temporary facilities, Dual Use of districts for compliance with the standards in the code. See Appendix C for applicable requests for approval forms.**



**For 100% Items...
only “Yes” and
“N/A” are
acceptable
answers. 0
needs to appear
in the “No”
column or you
cannot pass the
facilities portion.**

100% Compliance

Interior #13 to #21	Yes	No	N/A	Violation Location
<ul style="list-style-type: none"> c. Natural gas and propane appliances: water heaters, ranges, stoves, ovens, laundry washers and dryers d. Fireplaces e. In hallways connected to space with the source <p><u>NJAC 5:70-4.3(a), and NJAC 5:70-4.9(d)</u></p>				
Vocational/Laboratories #22 to #25	Yes	No	N/A	Violation Location
<p>22. Power machinery and equipment, as well as science laboratories, have appropriate safety features in place including, as applicable:</p> <ul style="list-style-type: none"> a. Appropriate placement on the floor and required point-of-operation guards to protect users from injury due to moving parts. b. Clearly visible and accessible push-type emergency cut-off switches at appropriate locations within shops to de-energize electrical supply to non-portable machinery. c. Non-portable machinery provided with magnetic type switches to prevent automatic restart upon restoration of power after an electrical failure or reactivation of the emergency cut-off switch. d. Key-operated electric solenoid shut-off valves on natural gas lines in science laboratories and shops constructed after 1979. On all other gas lines there is an emergency shut off valve which is clearly marked and accessible. 				
<p>23. At a minimum, one #20 ABC-rated fire extinguisher is provided in each laboratory and vocational area.</p>				
<p>24. Adequate eye and body protection are provided, including:</p> <ul style="list-style-type: none"> a. Eye protection devices (glasses, goggles) for students and faculty in each laboratory and shop area, including appropriate provision for their sanitation. b. Emergency eyewash device(s), with 15 minutes continuous flow, where caustic or corrosive materials are used. c. An emergency cold-water shower for chemistry laboratory if constructed after October 1985. NJAC 6A:26-12.5(d) 				
<p>25. Provision of proper local or general ventilation and/or exhausting of toxic and/or dangerous fumes and/or odors, including for the following activities, as applicable:</p> <ul style="list-style-type: none"> a. For science activities (i.e., via fume hoods) b. For welding operations c. For paint spraying operations: <ul style="list-style-type: none"> 1. Automotive: should have a separate exhaust system. 2. Art: proper ventilation for spray paint with fumes d. Art: Designated safe space/room for kilns with proper ventilation e. In dust generating operations, such as wood working, (i.e.: a dust collecting system which should be either single or multi-use vacuum packs or a central dust collection system 				



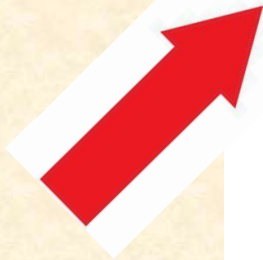
Updated August 2023

100% Compliance

Total	Yes	No	N/A
100% Items Total			

Space for Notes:





Emergency Evacuation Egress Procedures

Section B: 80% Items

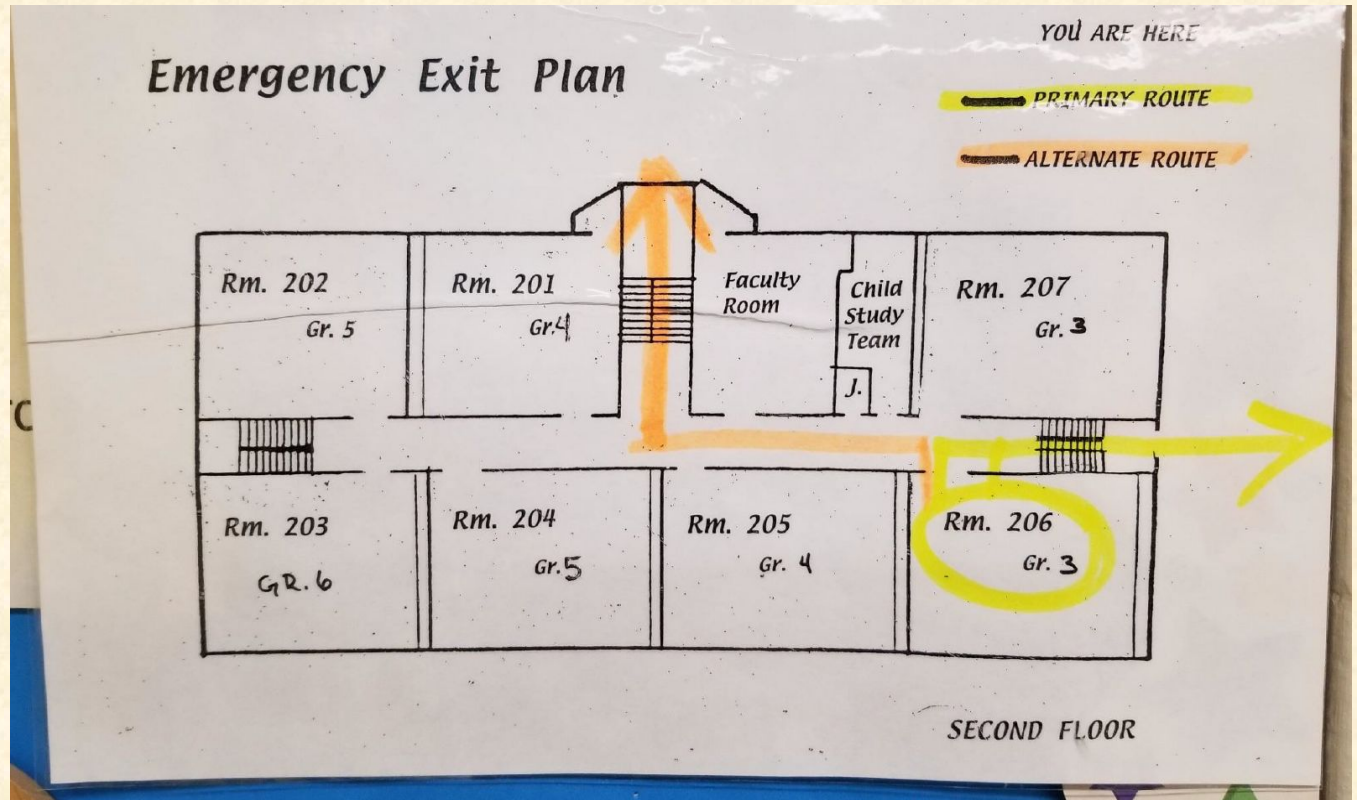
Must be compliant with 80% of these items to pass.

80% Compliance

Exits/Exterior #1 to #4	Yes	No	N/A	Violation Location
<p>1. No evidence of major exterior building structural damage. Example(s) would include:</p> <ul style="list-style-type: none"> a. Exterior walls appear free of structural cracks, loose masonry and crumbling parapets; lintels appear free of rust and flaking. b. Gutters and downspouts appear to be in good condition and are secured to the building; runoff does not appear to be obstructed or create poor drainage or soil erosion. 				
2. All exterior receptacles are GFCI-protected in accordance with code.				
3. All school grounds, including general purpose play areas and athletic fields, are free of holes, glass, stumps, roots, rocks and other hazardous obstacles. Fences are maintained and are free of holes. The outside physical education area for students shall include, but not be limited to, sufficient space, equipment, and safe surfaces for students and program needs and are protected from hazards or traffic conditions.				
4. Playground area and equipment appear to be in safe operating condition and in compliance with code and the district maintains documentation of compliance and regular (annual and/or monthly) inspections.				
Interior Items #5 to #26	Yes	No	N/A	Violation Location
5. All interior exits and corridors are in good condition, readily accessible, and free of obstructions and/or excessive materials that would hinder exiting.				
6. Emergency evacuation egress procedures are posted at a visible height and standard location in all areas.				
7. Doors leading to interior courtyards are clearly marked: "Not an Exit" and such doors should open into the corridor.				
8. Handrails on both sides of interior stairways, guardrails, and interior stair treads are free of surface features that may cause injury and/or are properly secured. Interior stair treads do not show evidence of extensive wear and are generally in good repair.				
9. Stage curtains need to indicate flame proof or flame retardant and certificates are on file.				

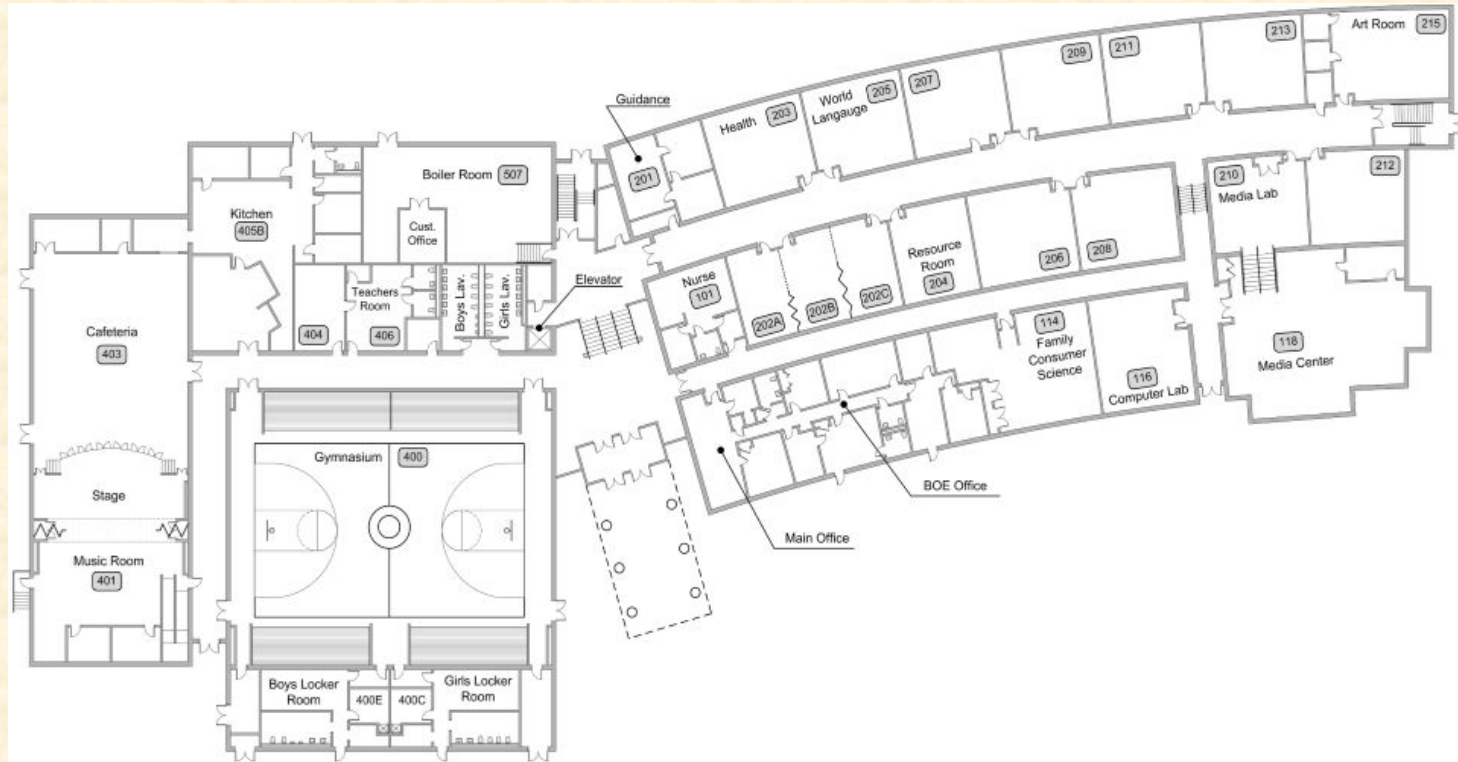


OK





Better
Law
Enforcement
prefers the
detailed
version.



Section B: 80% Items

Must be compliant with 80% of these items to pass.

80% Compliance

Exits/Exterior #1 to #4	Yes	No	N/A	Violation Location
<p>1. No evidence of major exterior building structural damage. Example(s) would include:</p> <ul style="list-style-type: none"> a. Exterior walls appear free of structural cracks, loose masonry and crumbling parapets; lintels appear free of rust and flaking. b. Gutters and downspouts appear to be in good condition and are secured to the building; runoff does not appear to be obstructed or create poor drainage or soil erosion. 				
2. All exterior receptacles are GFCI-protected in accordance with code.				
3. All school grounds, including general purpose play areas and athletic fields, are free of holes, glass, stumps, roots, rocks and other hazardous obstacles. Fences are maintained and are free of holes. The outside physical education area for students shall include, but not be limited to, sufficient space, equipment, and safe surfaces for students and program needs and are protected from hazards or traffic conditions.				
4. Playground area and equipment appear to be in safe operating condition and in compliance with code and the district maintains documentation of compliance and regular (annual and/or monthly) inspections.				
Interior Items #5 to #26	Yes	No	N/A	Violation Location
5. All interior exits and corridors are in good condition, readily accessible, and free of obstructions and/or excessive materials that would hinder exiting.				
6. Emergency evacuation egress procedures are posted at a visible height and standard location in all areas.				
7. Doors leading to interior courtyards are clearly marked: "Not an Exit" and such doors should open into the corridor.				
8. Handrails on both sides of interior stairways, guardrails, and interior stair treads are free of surface features that may cause injury and/or are properly secured. Interior stair treads do not show evidence of extensive wear and are generally in good repair.				
9. Stage curtains need to indicate flame proof or flame retardant and certificates are on file.				





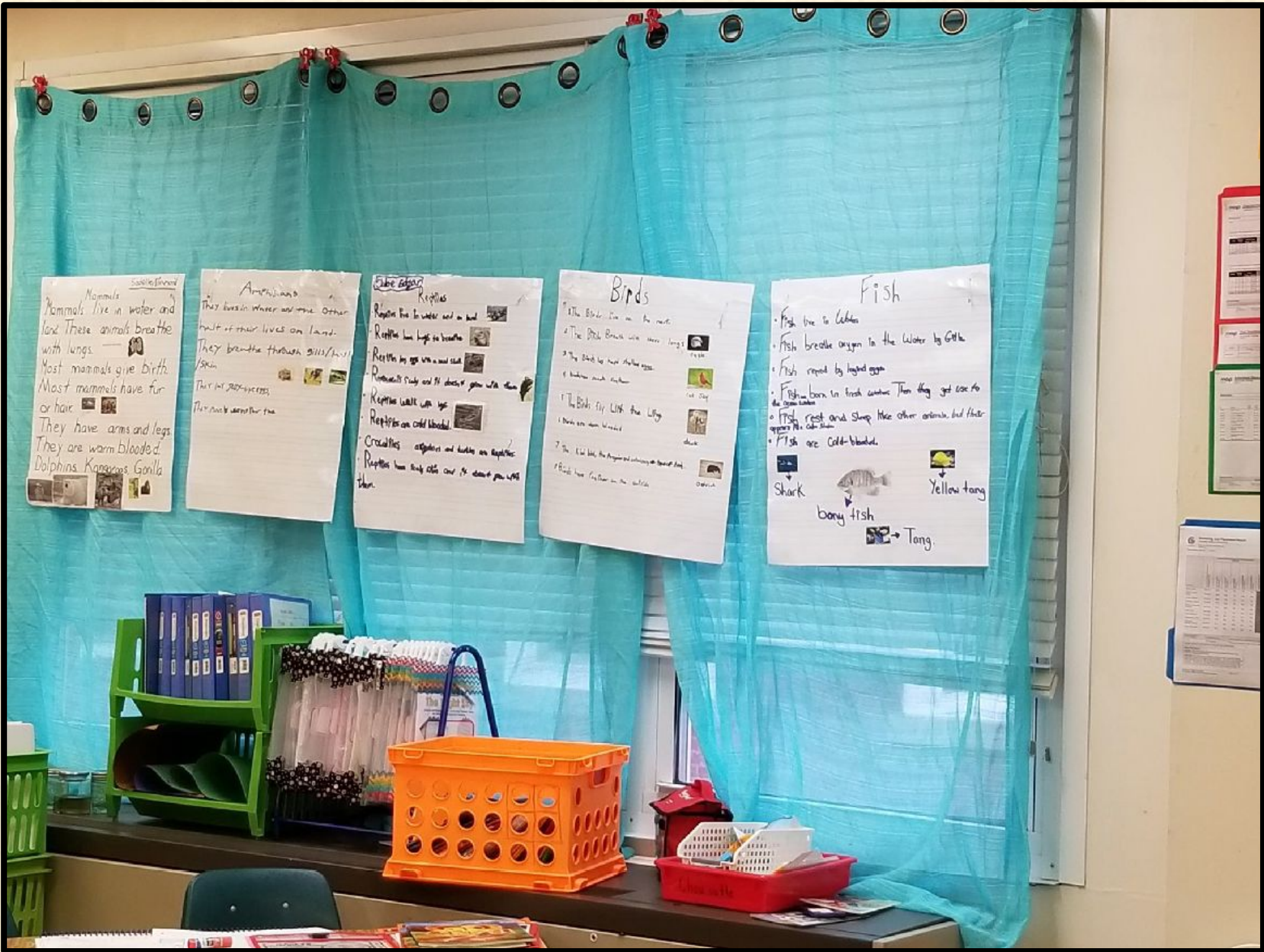
Section 2.3.2.1




Fabrics & Curtains: Provide documentation that **all curtains** or **fabrics** hanging in classrooms and daycare areas meet the flame retardant requirements for drapes, curtains or other materials. Do you have a certificate from the manufacturer stating that the curtains have been treated with a flame retardant? Please keep a copy of the original certificate at the school and send a copy of any certificates to the safety officer with the school name and area the fabric is being used in. The school must be able to produce a copy of the certificate upon request of the fire inspector. This also applies to daycares.






Note: spraying furniture/drapes/or fabrics with flame retardant spray is NOT allowed.

- Draperies, curtains, and other similar loosely hanging furnishings and decorations have to meet specific performance criteria from [NFPA 701, Standard Methods of Fire Tests for Flame Propagation of Textiles and Films](#).













Mammals
 Mammals live in water and land. These animals breathe with lungs. 
 Most mammals give birth. Most mammals have fur or hair. 
 They have arms and legs. They are warm blooded. Dolphins, Kangaroos, Gorilla 

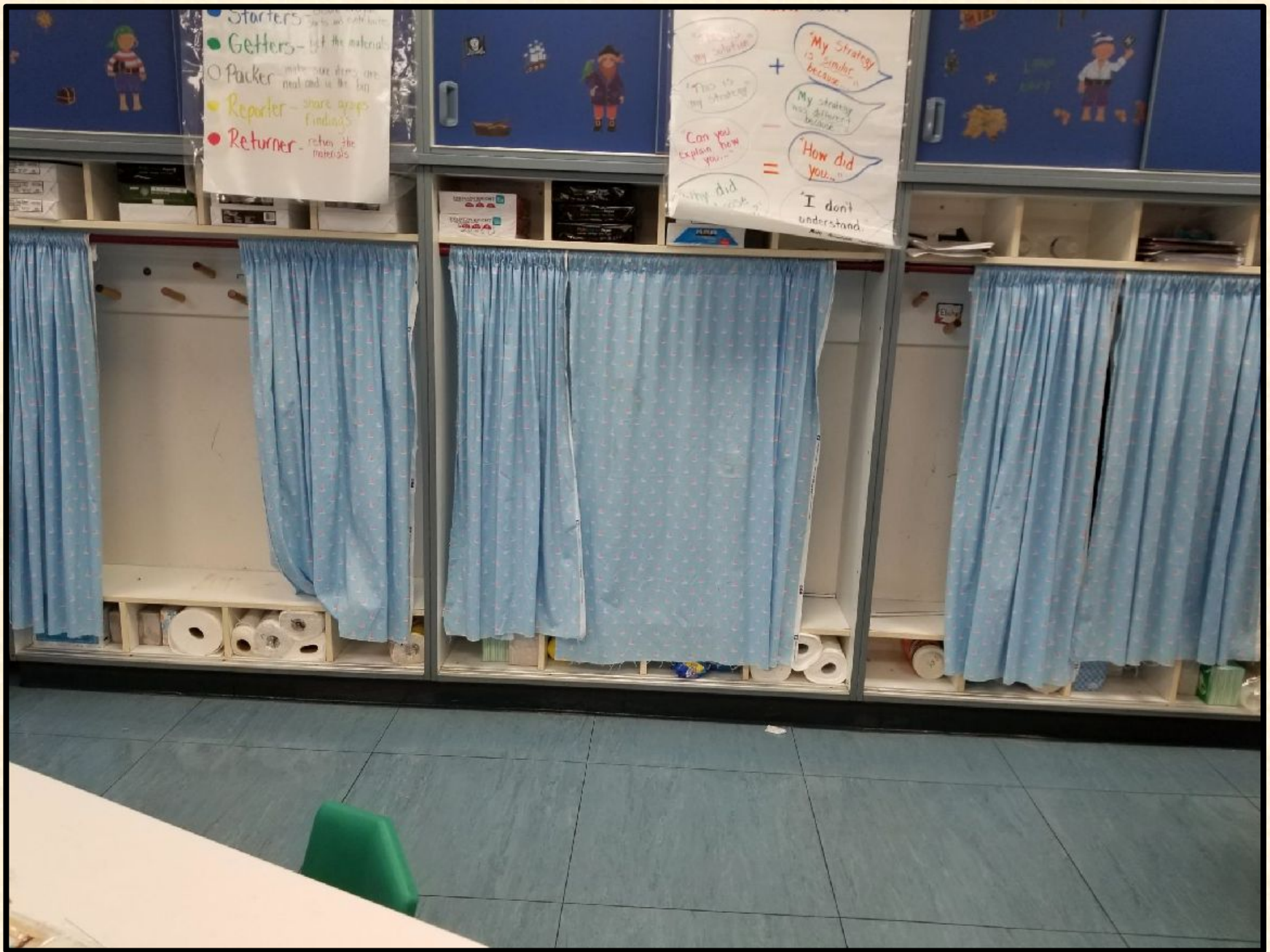
Amphibians
 They live in water and on the other half of their lives on land. They breathe through skin/wet skin. 
 They lay eggs in water. 
 They have 4 legs. 
 They have 2 eyes. 
 They have 2 ears. 

Reptiles
 Reptiles live in water and on land. 
 Reptiles lay eggs in water. 
 Reptiles lay eggs with a hard shell. 
 Reptiles crawl and they don't have arms or legs. 
 Reptiles walk with legs. 
 Reptiles are cold blooded. 
 Crocodiles are cold blooded and live in water. 
 Reptiles have sharp teeth and they don't have ears. 

Birds
 1. The Birds live in the trees. 
 2. The Birds have two long legs. 
 3. They drink by using their beaks. 
 4. Birds have small feathers. 
 1. The Birds fly with their wings. 
 2. Birds are warm blooded. 
 2. The Birds have the strongest beaks in the world. 
 3. Birds have feathers on their bodies. 

Fish
 • Fish live in water.
 • Fish breathe oxygen in the water by gills.
 • Fish lay eggs in water.
 • Fish are born in fresh water. Then they get used to the ocean water.
 • Fish rest and sleep like other animals, but their eyes are always open.
 • Fish are cold-blooded. 
 Shark 
 bony fish 
 Yellow tang 
 Tang 

Handwritten notes and forms on the wall to the right of the display, including a calendar and various administrative papers.



Interior Items #5 to #26	Yes	No	N/A	Violation Location
10. All education spaces shall be equipped with a communication device/system connected to the main office and capable of emergency communication to local authorities or 9-1-1.				
11. Electric outlets and/or wiring appear appropriate, including: <ul style="list-style-type: none"> a. GFI protection for receptacle(s) within 6 feet of water in accordance with code. b. Electrical extension cords and surge protectors used appropriately, with extension cords only used <i>temporarily</i>. c. Sufficient electrical duplex outlets shall be provided to satisfy the program needs as provided in code. NJAC 6A:26-6.3(f) 				
12. Nurse's Office: Space shall provide the necessary facilities, equipment and supplies for the performance of the duties required under State law and the rules by health services personnel. NJAC 6A:26-6.3(9) and NJAC 6A:26-12.3				
13. Individual or central mechanical ventilation unit(s) are operating in all student- and staff-occupied rooms/areas and toilet facilities; air conditioners are operational in windowless interior areas. Heating and ventilation requirements shall be as set forth in code. NJAC 6A:26-6.3(d)				
14. Lighting levels in all instructional areas at least 50-foot candles, as measured with a light meter, comply with code and lamps/bulbs are covered with a lens cover or equivalent protection. NJAC 6A:26-6.3(g)				
15. Instructional areas have no unauthorized and/or potentially hazardous materials/equipment in rooms. Uniform Fire Code Dangerous touch points in educational spaces, such as hot pipes, radiators, should be covered. NJAC 6A:26-6.3 (e) (5)				
16. A chalkboard, whiteboard, and/or electronic display board is/are provided in each instructional space and is/are free of cracks and jagged edges. NJAC 6A:26-8.1.viii.(1)				
17. Ceilings, walls and floors are free of holes, sags, and evidence of water damage. The average ceiling height shall be at least 8 feet for instructional spaces in an existing public school, in a district owned facility and in rented or leased buildings not on school district-owned sites. NJAC 6A:26-6.3(6) and NJAC 6A:8.1.d.1.i.(1)				





No Stained or Sagging Ceiling Tiles?

Interior Items #5 to #26	Yes	No	N/A	Violation Location
10. All education spaces shall be equipped with a communication device/system connected to the main office and capable of emergency communication to local authorities or 9-1-1.				
11. Electric outlets and/or wiring appear appropriate, including: <ul style="list-style-type: none"> a. GFI protection for receptacle(s) within 6 feet of water in accordance with code. b. Electrical extension cords and surge protectors used appropriately, with extension cords only used <i>temporarily</i>. c. Sufficient electrical duplex outlets shall be provided to satisfy the program needs as provided in code. NJAC 6A:26-6.3(f) 				
12. Nurse's Office: Space shall provide the necessary facilities, equipment and supplies for the performance of the duties required under State law and the rules by health services personnel. NJAC 6A:26-6.3(9) and NJAC 6A:26-12.3				
13. Individual or central mechanical ventilation unit(s) are operating in all student- and staff-occupied rooms/areas and toilet facilities; air conditioners are operational in windowless interior areas. Heating and ventilation requirements shall be as set forth in code. NJAC 6A:26-6.3(d)				
14. Lighting levels in all instructional areas at least 50-foot candles, as measured with a light meter, comply with code and lamps/bulbs are covered with a lens cover or equivalent protection. NJAC 6A:26-6.3(g)				
15. Instructional areas have no unauthorized and/or potentially hazardous materials/equipment in rooms. Uniform Fire Code Dangerous touch points in educational spaces, such as hot pipes, radiators, should be covered. NJAC 6A:26-6.3 (e) (5)				
16. A chalkboard, whiteboard, and/or electronic display board is/are provided in each instructional space and is/are free of cracks and jagged edges. NJAC 6A:26-8.1.viii.(1)				
17. Ceilings, walls and floors are free of holes, sags, and evidence of water damage. The average ceiling height shall be at least 8 feet for instructional spaces in an existing public school, in a district owned facility and in rented or leased buildings not on school district-owned sites. NJAC 6A:26-6.3(6) and NJAC 6A:8.1.d.1.i.(1)				

Interior Items #5 to #26	Yes	No	N/A	Violation Location
18. Area and floor drains, where provided, appear to be in working order and covered with appropriate plates; unused (abandoned) waste lines (drains) are sealed off/capped.				
19. Floors throughout the school are clean and free of trash, as well as appear free of slipping, tripping and/or other hazards. Egress through halls and exits are clear and accessible. Concrete floors in all instructional areas, except shops, shall be covered with a resilient floor covering. NJAC 6A:26-d-1, ¶ 5				
20. Supplies and materials are neatly and appropriately stored: a. Storage racks/shelving over 6 feet in height are properly secured from tipping. b. There is no storage within 24 inches of a ceiling. In spaces with sprinkler systems, storage is at least a minimum of 18 inches below sprinkler head deflectors. c. Storage is organized to allow safe access within and through space.				
21. Provision shall be made for storage of students' clothing in other than a corridor or exit way. Student lockers are usable, i.e., doors, handles and locks are operable. NJAC 6A:26-8.1 (j) (7)				
22. Drinking fountains are provided with sufficient water pressure or access to water coolers is readily available. Potable water shall be available and drinking fountains/bubblers shall be provided for students in cafeterias and in preschool and kindergarten programs in accordance with NJAC 6A:26-12.4 and NJAC 6A:26-8.1 (d) (1) (v).				
23. Toilet facilities shall meet existing UCC requirements for the E Use Group as determined by the construction official. Toilet facilities shall be available within a reasonable distance not more than one floor away and shall be equipped with an exterior operable window sash or mechanical exhaust ventilation. NJAC 6A:26-8.1				
24. Food and non-food items (i.e., cleaning products, etc.) in home economics rooms and cafeteria/kitchen are stored separately.				
25. Non-instructional areas are free of all unapproved construction, e.g. walls, partitions, doors and stairs.				
26. Furniture and equipment are in good condition and suitable for the age and size of the students and purposes of instruction shall be provided. NJAC 6A:26-8.1				







Vocational/Laboratories #27 to #34	Yes	No	N/A	Violation Location
27. Corrosives, toxic and other hazardous substances are stored in properly rated cabinets and are labeled accordingly.				
28. Required space is available for the safe operation of machinery.				
29. Mechanical and hydraulic automotive lifts have locking devices to hold them in the extended (open) position.				
30. Floors and aisles in all shops are free of slipping and tripping hazards.				
31. "Eye Hazard Area - Wear Your Eye Protection" signs are posted.				
32. The following additional safety measures are in place if welding operations are on-going: a. Welding curtains are provided and are painted with a finish of low reflectivity. b. Personal protective equipment (e.g., goggles, aprons, etc.) are provided.				
33. Pressurized gas cylinders are secured (chain and eye hooks to welding cart, etc.) and valve protection caps are in place.				
34. Oxygen cylinders in storage are separated from fuel gas cylinders (acetylene) or combustible materials a minimum distance of 20 feet.				
Total	Yes	No	N/A	
80% Items Total				

Note: Violations of 100% items 12, 16 & 17 and 80% item 15 are the most egregious. Please refer to the Guidance Document for details.

Space for Notes:



Scoring & Signature Page

School Facility Score Summary 2023-2024

Note: This form must be signed and dated.

Scoring Sections	100% Section A	80% Section B
Maximum # of Compliant Questions:	25	34

100% Section A Compliance

100% Section A Compliance	Score
Number of No Responses in Section A	

NJQSAC Fiscal DPR (All items are compliant in building)	Must select one (✓)
Compliant (no exceptions)	
Non-compliant (Section is non-compliant with <i>any</i> exceptions. Corrective action needed).	

80% Section B Compliance

80% Section B Compliance	Score
A. Number of Yes Responses	
B. Number of No Responses	
C. Subtotal [A + B]	
D. Multiply [(C) × 80%]	

NJQSAC Fiscal DPR [At least 80% of items are in compliance in the building(s)]	Must select one (✓)
Compliant The school building passes if Line (A) is equal to or greater than Line (D)	
Non-compliant The school building fails if Line (A) is less than Line (D). Corrective action is needed.	

LEA Assurance Signatures

School Facility Name:

Title	Signature	Date
Completed by (add title below):		
Certified Educational Facilities Manager (if position used by district) or Head/Lead Custodian		
Chief School Administrator or School Business Administrator		



Notable Notes

- Artwork and teaching materials can be attached to the walls but cannot exceed 20% of the wall area in a non-sprinklered building and cannot exceed 50% of the wall area if the building is fully sprinklered. Because the combustibility of the artwork cannot be effectively controlled, the quantity, in terms of the percentage of wall area covered, is regulated to avoid creating a continuous combustible surface that will spread flame across the room. It may be advantageous not only to limit the quantity of artwork displayed but also to avoid placing such materials near a room's exit access doors. Materials/decorations should not be hanging from ballasts.





**Mickey
may be
smiling but
on this he
stands
alone!**





STATE OF NEW JERSEY
DEPARTMENT OF EDUCATION

Health and Safety Evaluation of School Buildings Facilities Checklist Instructions & Guidance

This is the document that you keep in your top drawer. The answers to the questions from staff are here with code references. Questions like “Why can’t I have a microwave?” or “Who says I can’t have a jungle in my classroom?”

[www.nj.gov/education/qsac/facilities/docs/Health Safety Guidance Checklist Instructions.pdf](http://www.nj.gov/education/qsac/facilities/docs/Health_Safety_Guidance_Checklist_Instructions.pdf)





Questions?

